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SPECIAL AGENDA

BOARD OF DIRECTORS SPECIAL MEETING

December 12, 2018, 6:00pm

Chico Country Day School – Common Area (Middle School Campus)
102 West 11th Street/1054 Broadway, Chico, CA 95928

Mission Statement

Chico Country Day School provides a safe, joyful environment where all learners are inspired to achieve their personal best.

1. CALL TO ORDER & ROLL CALL

2. SPECIAL SESSION

2.1 Approval of Special Agenda

3. AGENDA ITEMS

3.1 Measure K Request: DSA Fee Request for Measure K Campus Improvements

4. ADJOURNMENT: Adjourn;

Information, Procedures and Conduct of CCDS Board Meetings:

Student Participation:

At the discretion of the Board Chair, students may be given priority to address items to the Board

Public input on specific agenda items and those items not on the agenda:

The CCDS Board of Directors welcomes and encourages public comments. Any person of the public desiring to speak shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board Chair. In the case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item. Each person who addresses the Board must be first recognized by the presiding officer and give his or her name. Comments must be directed to the Board as a whole and not to individual board members or employees. The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. Items brought forth at this part of the meeting may be referred to the Administration or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.

Special Needs: If you have special needs because of a disability or you require assistance or auxiliary aids to participate in the meeting, please contact the CCDS office at 530.895.2650. CCDS will attempt to accommodate your disability.

Copies of Agendas and Related Materials: Materials are available at the meeting, on the website at www.chicocountryday.org, or in the Main office prior to the meeting @ 102 W. 11th Street, Chico, CA 95928.

Measure K Charter School Facilities Committee

Project Recommendation Form for Consideration by CUSD Board of Trustees

GENERAL INFORMATION:

Name of School	Chico Country Day School
Address of School	102 West 11 th Street, Chico, CA 95928
Contact Name	Margaret Reece
Contact Phone/Email	margaret@chicocountryday.org; 530-895-2650
Year Established	1997
Charter Renewal Date	2020
CDS Code	04-61424-6113773
Charter Number	112
Website	www.chicocountryday.org

1. Type of Project:

- Planning
- Construction
- Health Safety (Including ADA)
- Modernization/Repair/Renovation/Improve
- Purchase or lease Project
- Other (including FF&E)

2. Project Narrative:

CCDS was approved for project planning with our architect in 2017 and the second phase of architectural design. The plans for the relocation of modulars to the northwest side of campus for temporarily housing office staff and students during construction will be submitted to DSA on January 21, 2018. This request is for the DSA fees associated with that part of the project.

3. Charter School Property Project Location: *(If project location is different from address above.)*

-
- a. Does your school currently operate on a CUSD School Site: yes no
 - b. Does your school lease property/buildings from a private owner: yes no

4. Current enrollment and ADA: 560/540.4

5. Financial Questions

- a. Was your prior annual audit report free of any negative findings? yes no

CCDS had an audit finding in 17/18.

- b. What were your cash reserves as a percent of expenditures at the end of the prior fiscal year?
CCDS has an undesignated reserve of \$2,173,781.29. Total reserves as of July 1, 2018 was \$6,914,550.53 with designations for Prop 1D loan liabilities, fiscal stabilization fund, special education reserves and capital improvements/maintenance reserves.

6. Project Schedule

Please briefly describe the timeline for the project planning and completion.

- Programming/Schematic Design Documents – completed
- Design Development Documents – December 2018
- Construction Documents – March 2019
- DSA Review & Approval – September 2019
- Bid & Award – October/November 2019
- Construction Administration – December 2019 – December 2020

7. Preliminary Estimate (Cost)

Round I Allocation	\$1,631,012
Less Previously Allocated Funds	\$793,423
Less Current Project Funds Requested	\$3,000
Remaining Round I Allocation	\$790,423

School Facilities Projects to be Funded with Proceeds of Bonds

“Bond proceeds will be expended to repair, modernize, replace, renovate, expand, construct, acquire, equip, furnish and otherwise improve the classrooms and school facilities the [charter’s] existing schools, new school sites, and other [charter] owned properties to provide equity among campuses, improved facilities, and student access to instructional technology.”—Measure K

Documentation *(please indicate those completed)*

All Projects

- Project Narrative: general scope of work Included
- Enrollment Capacity: Current Facility and/or Proposed Included
- Preliminary Estimate (Cost) Included
- Project Schedule Included

Building/Modernization/Renovation Projects

- Feasibility Study and Site Review Included Not Applicable
- Enrollment Capacity: Current Facility and/or Proposed Included Not Applicable
- Pre-Schematics *(to be completed by a District approved architect and/or engineering team)* Included Not Applicable
- Facility Assessment Included Not Applicable
- Schematic Drawing(s) *(areas of work)* Included Not Applicable
- CEQA Process Determination *(pre-CEQA-form)* Included Not Applicable
- Design Development Drawings Included Not Applicable
- Design or Bid Estimate Included Not Applicable
- Construction Documents Included Not Applicable

For Committee Use:

All necessary documents were included: yes no
(if no: request for additional documentation)

CORE QUESTIONS:

1. Does the project fall under the bond language?
2. Given the life span of a bond, did the proposal explain how this project was an appropriate use of funds?
3. Has the school demonstrated the feasibility of project completion?
4. Has the local school board approved the project? **12/12/18**

MEASURE K—CHARTER FACILITIES COMMITTEE APPROVAL

Date of Committee Approval: _____

Attestation of Committee Secretary: _____

*For questions or clarifications relative to the completion of this application, please contact:
Kevin Bultema at kbultema@chicousd.org or (530) 891-3000 x. 112*



Chico Country Day
(4) Modular Buildings Relocated
12-5-18

Plan/Field Review Fee Calculator

Project submitted to DSA

- on or after 10/1/2017
 between 2/1/2016 and 9/30/2017
 between 12/1/2014 and 1/31/2016
 between 6/1/2013 and 11/30/2014
 between 2/1/2010 and 5/31/2013
 before 2/1/2010

Project Type: Access Compliance

Estimated Amt:

Contracted Amt:

Change Order Amt:

- Access Compliance
 Fire & Life Safety
 Structural Safety

	Access Compliance	Fire & Life Safety	Structural Safety	Total Due
Filing Fee	\$700.00	\$420.00	\$1,750.00	\$2,870.00
Additional Fee	\$0.00	\$0.00	\$0.00	\$0.00
Further Fee	\$0.00	\$0.00	\$0.00	\$0.00

DGS Links