



AGENDA

BOARD OF DIRECTORS SPECIAL MEETING

September 4, 2019, 5:45pm

Chico Country Day School – Room 4 (Middle School Campus)
102 West 11th Street/1054 Broadway, Chico, CA 95928

Mission Statement

Chico Country Day School provides a safe, joyful environment where all learners are inspired to achieve their personal best.

- 1. CALL TO ORDER & ROLL CALL (5:45pm)**
- 2. CLOSED SESSION (Closed Session will take place in Room 4)**
 - 2.1 Conference with Legal Counsel – Anticipated Litigation:**
Significant exposure to litigation pursuant to Government Code §54956.9(b) (one case)

If Closed Session is not complete by 6:00pm, it will resume immediately following the regular meeting

- 3. SPECIAL SESSION (6pm – Room 4)**
 - 3.1 Approval of Special Agenda**
- 4. CONSENT AGENDA**
 - 4.1 Measure K Request #11: Fire Sprinklers**
- 5. DISCUSSION/ACTION ITEMS**
 - 5.1 CCDS Charter Renewal: 2020-2025**
- 6. ADJOURNMENT:** Adjourn; Next regular meeting is September 11, 2019

Information, Procedures and Conduct of CCDS Board Meetings:

Student Participation:

At the discretion of the Board Chair, students may be given priority to address items to the Board

Public input on specific agenda items and those items not on the agenda:

The CCDS Board of Directors welcomes and encourages public comments. Any person of the public desiring to speak shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board Chair. In the case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item. Each person who addresses the Board must be first recognized by the presiding officer and give his or her name. Comments must be directed to the Board as a whole and not to individual board members or employees. The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. Items brought forth at this part of the meeting may be referred to the Administration or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.

Special Needs: If you have special needs because of a disability or you require assistance or auxiliary aids to participate in the meeting, please contact the CCDS office at 530.895.2650. CCDS will attempt to accommodate your disability.

Copies of Agendas and Related Materials: Materials are available at the meeting, on the website at www.chicocountryday.org, or in the Main office prior to the meeting @ 102 W. 11th Street, Chico, CA 95928.

**Measure K Charter School Facilities Committee
Project Recommendation Form for Consideration by CUSD Board of Trustees**

GENERAL INFORMATION:

Submission Mtg Date	7/29/19
Name of School	Chico Country Day School
Address of School	102 West 11 th Street, Chico, CA 95928
Contact Name	Margaret Reece
Contact Phone/Email	(530) 895-2650 / margaret@chicocountryday.org
Year Established	1997
Charter Renewal Date	2020
CDS Code	04-61424-6113773
Charter Number	112
Website	www.chicocountryday.org

1. Type of Project:

- ☒ Planning
☐ Construction
☐ Health Safety (Including ADA)
☐ Modernization/Repair/Renovation/Improve
☐ Purchase or Lease Project
☐ Other (including FF&E)

2. Project Narrative:

Phase 2 – Kinder/Main Office Construction Phase 2 – Request 11: This is the cost for the fire sprinklers

3. Charter School Property Project Location: *(If project location is different from address above.)*

-
- a. Does your school currently operate on a CUSD School Site: ☒ yes ☐ no
b. Does your school lease property/buildings from a private owner: ☐ yes ☒ no

4. Current enrollment and ADA: 560/540.4

5. Financial Questions

- a. Was your prior annual audit report free of any negative findings? ☐ yes ☒ no *(if no, please explain)*
CCDS had an audit finding in 17/18

What were your cash reserves as a percent of expenditures at the end of the prior fiscal year? CCDS has an undesignated reserve of \$2,173,781.29. Total reserves as of July 1, 2018 was \$6,914,550.53 with designations for Prop 1D loan liabilities, fiscal stabilization fund, special education reserves and capital improvements/maintenance reserves.

6. Project Schedule: May 2020

7. Preliminary Estimate (Cost)

Round I Allocation	\$1,631,012
Less Previously Allocated Funds	(\$681,817.27)
Less Current Project Funds Requested	(\$14,000)
Remaining Round I Allocation	\$935,195

School Facilities Projects to be Funded with Proceeds of Bonds

"Bond proceeds will be expended to repair, modernize, replace, renovate, expand, construct, acquire, equip, furnish and otherwise improve the classrooms and school facilities the [charter's] existing schools, new school sites, and other [charter] owned properties to provide equity among campuses, improved facilities, and student access to instructional technology."—Measure K

Documentation *(please indicate those completed)*

All Projects

Project Narrative: general scope of work ☒ *Included*

Enrollment Capacity: Current Facility and/or Proposed ☒ *Included*

Preliminary Estimate (Cost) ☒ *Included*

Project Schedule ☒ *Included*

Building/Modernization/Renovation Projects

Feasibility Study and Site Review ☐ *Included* ☒ *Not Applicable*

Enrollment Capacity: Current Facility and/or Proposed ☐ *Included* ☒ *Not Applicable*

Pre-Schematics *(to be completed by a District approved architect and/or engineering team)* ☐ *Included* ☒ *Not Applicable*

Facility Assessment ☐ *Included* ☒ *Not Applicable*

Schematic Drawing(s) *(areas of work)* ☐ *Included* ☐ *Not Applicable*

CEQA Process Determination *(pre-CEQA-form)* ☐ *Included* ☒ *Not Applicable*

Design Development Drawings ☐ *Included* ☒ *Not Applicable*

Design or Bid Estimate ☒ *Included* ☐ *Not Applicable*

Construction Documents ☐ *Included* ☒ *Not Applicable*

For Committee Use:

All necessary documents were included:
(if no: request for additional documentation)

☒ **yes** ☐ **no**

CORE QUESTIONS:

1. Does the project fall under the bond language? Yes
2. Given the life span of a bond, did the proposal explain how this project was an appropriate use of funds? Yes
3. Has the school demonstrated the feasibility of project completion? Yes
4. Has the local school board approved the project? August 14, 2019

MEASURE K—CHARTER FACILITIES COMMITTEE APPROVAL

Date of Committee Approval: _____

Attestation of Committee Secretary: _____

For questions or clarifications relative to the completion of this application, please contact:
Kevin Bultema at kbultema@chicousd.org or (530) 891-3000 x. 112

Ricardo de los Cobos
Fire Pro Tech Design, Inc.
Fire Protection Design & Consulting

6/17/2019

Turley & Associates
2431 Capitol Avenue
Sacramento, CA-95816

Attn: Brian Provencal, M.E.
Principal

Re: County Day School
Chico, CA

Dear Brian,

This letter is to inform you of the fees associated with preparing the submittal drawings for the above referenced fire sprinklers project.
All CAD backgrounds, water flow information and other trades CAD files to be provided.
Meetings and BIM coordination are excluded.

I can provide drawings, material submittals, seismic and hydraulic calculations for AHJ approval, for \$14,000.00.

Please call or email me if you have any questions or comments or if there is additional information required.

Please sign and return this letter, when ready to proceed.

Respectfully,

Ricardo de los Cobos
Rickydeloscobos@yahoo.com

Accepted: _____
Signature & Date

Name/Turley & Associates

Chico Country Day Charter School