



Facilities & Operations Policy #6

DROP OFF AND PICK UP OF STUDENTS & PARKING

Introduction

The safe arrival and departure of students is of paramount concern to Chico Country Day School (CCDS). CCDS requests that students and parents adhere to its procedures in order to ensure the safety of all students and staff. In addition, CCDS desires to be a good neighbor to the residents surrounding the CCDS premises and parents can help CCDS to be a good neighbor by following the rules of the road and exercising courtesy to neighborhood residents.

General Guidelines

All visitors to CCDS are expected to adhere to the rules of the road when driving on or around the campus. All visitors are expected to drive slowly when students are present. Motor vehicles of any kind, including but not limited to, motorcycles, motor scooters, and motorized skateboards, are not allowed on CCDS premises in any area except the parking lot or designated drop-off and pick-up areas.

Arrival and Departure of CCDS Students

Parents are requested to adhere to the following rules:

- Drive slowly through the school zone.
- Pay close attention to the directions of any crossing guard at any crosswalk or stop signs.
- When approaching the area designated for student pick-up and drop-off, remain patient and stay to the right side of the area. There shall be no passing around other vehicles.
- Enter the parking lot only if you plan to get out and walk your child to school. Otherwise, the parking lot is not a safe drop-off and pick-up area.
- When you pull to the curb of the designated pick-up and drop-off area, the first car should pull as far forward as possible allowing others to pull in behind.
- When leaving, pull out slowly and look carefully for students and other cars.
- For afternoon pick-ups, if you arrive early, circle the block until students are released. The curb is designated for 3 Minute Loading Zones. After the children are dismissed, the first car should pull forward as far as possible to wait for his or her child.
- Treat other drivers with respect.

Procedures

Students to be picked-up and dropped-off must report to the designated area when they are dismissed from class.

Parking

Parking spaces designated for employee use and visitor use shall be utilized accordingly.