



Minutes

CCDS Board of Directors Regular Meeting

Date: Wednesday, May 10th, 2023

Time: 6:30 pm

Location: In-person, Middle School Campus

1 CALL TO ORDER & ROLL CALL:

Present (In person): Devjani (Juni) Banerjee-Stevens, Thang Ho, Melissa Pearson, Ross Simmons, Charles (CC) Carter

Absent: Santy Gray

2- REGULAR SESSION (6:36 pm)

2.1- Approval of Regular Agenda -Banerjee-Stevens (moved)/ CC Carter (2nd) to approve.
All in favor: Thang Ho, Ross Simmons, Melissa Pearson

3- CELEBRATIONS

Wendy- Judie Hall, the art teacher, will retire at the end of this school year. Judie has brought the art program and the art studio to life during her time here. She has created an empowering space where she highlights the process, not the products of her students.

Amie- Tyson Anderson has worked incredibly hard to plan and coordinate the 6th grade environmental trip with very last minute changes and challenges.

Melissa- CCDS girls soccer made history and won the championship during their first ever soccer season.

Juni- Participated in her last Student Led Conference as a parent of a CCDS parent

Gretchen- The Admin Team at CCDS is incredible, their hard work and dedication to this job is amazing.

Ross- Celebrated the flexibility of the staff for some recent schedule mix-ups and how everyone pulled together.

5- CONSENT AGENDA

Consent agenda – All matters listed are routine and will be enacted by one motion and no separate discussion. Juni motioned to approve, Ross seconds, all in favor with ‘aye’ vote: Thang Ho, CC Carter, Melissa Pearson, consent agenda passes.

5.1 Approve Minutes from March 8th, 2023 Regular Meeting

5.2 CUSD Site Visit Report

5.3 CCDS Data Privacy MOU with BCOE

5.4 Volunteer Handbook

6-EXECUTIVE DIRECTOR'S REPORT

6.1 Leadership Report - Wendy shared slides that highlighted; spring exhibition, students involved with interview process for hiring new teachers, enrollment and application for 23-34, travel and learning conferences for staff, community partnerships and support for learners.

6.2 WASC Report from Visiting Committee - Wendy shared a slide show presentation with the WASC findings. One of the areas of improvement that WASC shared was some improvement was needed for the organization and structuring of the Board. After hearing this the Board opened discussion about how to improve on WASC findings and to grow to be more successful. WASC suggested putting together an Executive Team. This team will be made up of 3 board members and Wendy. They will meet more frequently than the monthly scheduled board meetings. When Wendy asked for volunteers to form this committee Melissa, Juni & Ross volunteered. The Executive Team will now be made up of; Wendy Fairon, Melissa Pearson, Ross Simmons, and Juni Banerjee-Stevens

7- BUDGET UPDATE

Gretchen gave a verbal budget update that included sharing a large surplus in payroll funds and that Service & Operating costs have areas that are very over budget. A large cost for the school is PG&E and Gretchen and Jimmy are working to remedy that.

8- ACTION ITEMS

8.1 Consider approval of job description for Middle School Dean - Wendy proposed to the board the question; How do we build out a school that is supported and successful. Where all teachers are supported, all programs are supported, field trips get the support they need while the Admin Team has the slack in the system to be successful. CC Carter motions to approve, Juni seconds. All in favor with aye vote.

9- INFORMATION ITEMS

9.1 LCAP Update - Claudia briefly went over the LCAP goals and how we are doing. She explained the goals, where we stand on each one, and Gretchen will follow up next meeting with budget information to back each goal. She reviewed the slides in the presentation and explained the breakdown to the Board

9.2 Changing Landscape of California's Early Childhood Offerings (UPK) - Wendy gave some background information and explained UPK. A lot is happening with UPK including the state-wide roll-out, what it means and who it would affect. This will affect a large portion of communities. Families, children, schools, and early childhood education & development will need to change to adapt to this new wave of kids. This will be a challenging shift but we will all monitor and adjust to make it a successful transition.

9-ADJOURNMENT -

Next regular meeting is scheduled for Tuesday, June 6th @ 5:30pm.

Thang Ho adjourned meeting at 8:35 pm