



Board Members:

Charles Thompson, Chair (2016-19)
Jessika Lawrence, Vice Chair (2016-19)
Lowell Daun, Treasurer (2016-19)
Brian Ausland (2016-19)
Chris Constantin (2016-19)
Michele Mittman (2016-19)

CCDS Regular and Closed Governing Board Meeting Notice

Date: August 9, 2017

Time: 5:30pm

Location: Chico Country Day School Room 7 – 1054 Broadway campus

AGENDA

1. CALL TO ORDER & ROLL CALL (5:30pm)

2. CLOSED SESSION

2.1 Conference with Legal Counsel – Anticipated Litigation:

Significant exposure to litigation pursuant to Government Code §54956.9(b) (one case)

2.2 Public Employee Appointment

Per Government Code §54957

Title: Dean of Students, Director of Education, Special Education Director, CBO

If Closed Session is not complete by 6:15pm, it will resume immediately following the regular meeting

3. REGULAR SESSION (6:15pm)

3.1 Return from Closed Session – Call to Order

3.2 Report from Closed Session

3.3 Approval of Regular Agenda

4. PUBLIC COMMENTS

5. CONSENT CALENDAR

5.1 Approval of Minutes from Board meetings of 6/6/17 & 7/7/17

6. DISCUSSION/ACTION ITEMS

6.1 Admin Team, PTP Reports: Summer 2017

6.2 Appointment of new Board Member for the term 2017-20

6.3 Election of Officers of the Board 2017-18

6.4 Board meeting calendar 2017-18

7. ADJOURNMENT: Adjourn;

Information, Procedures and Conduct of CCDS Board Meetings:

Student Participation:

At the discretion of the Board Chair, students may be given priority to address items to the Board

Public input on specific agenda items and those items not on the agenda:

The CCDS Board of Directors welcomes and encourages public comments. Any person of the public desiring to speak shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board Chair. In the case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item. Each person who addresses the Board must be first recognized by the presiding officer and give his or her name. Comments must be directed to the Board as a whole and not to individual board members or employees. The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. Items brought forth at this part of the meeting may be referred to the Administration or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.

Special Needs: If you have special needs because of a disability or you require assistance or auxiliary aids to participate in the meeting, please contact the CCDS office at 530.895.2650. CCDS will attempt to accommodate your disability.

Copies of Agendas and Related Materials: Materials are available at the meeting, on the website at www.chicocountryday.org, or in the Main office prior to the meeting @ 102 W. 11th Street, Chico, CA 95928.

Minutes

CCDS Special Board of Directors Meeting

Date: Tuesday, June 6, 2017

Time: 5:00 p.m.

Location: Chico Country Day School
1054 Broadway, Common Area

1. SPECIAL SESSION

- 1.1 **Call to Order and Roll Call**- Thompson called meeting to order at 5:03 p.m. Roll call by Thompson: Present - Charles Thompson, Jessika Lawrence, Darien Sterling, Michele Mittman, Brian Ausland. Absent: Lowell Daun, Chris Constantin.
- 1.2 **Approval of Regular Agenda** – Approved upon motion by Lawrence, second by Mittman. All in favor: Thompson, Lawrence, Mittman, Sterling, Ausland.

2. **PUBLIC COMMENTS** – Administration and Board members expressed great appreciation to Darien Sterling for her service to the CCDS board.

3. CLOSED SESSION

- 3.1 Conference with Legal Counsel-Anticipated Litigation: Significant exposure to litigation pursuant to Government Code §54956.9(b) (one case)
- 3.2 Public Employee Appointment
Title: Director of Education, Dean of Students, Special Education Director. Chief Business Officer

4. SPECIAL SESSION

- 4.1 **Reconvened at 6 p.m. Report from Closed Session**-Gave staff direction on contracts.

5. **CONSENT AGENDA ITEMS** – Approved upon motion by Lawrence, second by Mittman. All in favor: Thompson, Lawrence, Mittman, Sterling, Ausland.

5.1 Minutes form Board Meeting of May 10, 2017.

5.2 MOU for Nord and Sherwood for Special Education services for 2017-18.

6. SPECIAL AGENDA ITEMS

- 6.1 **Consideration of Budget for 2017-18** - Approved upon motion by Lawrence, second by Sterling. All in favor: Thompson, Lawrence, Mittman, Sterling, Ausland.
- 6.2 **Consideration of new certificated Salary Scale and percentage increase in salary for classified staff** – Reviewed several scenarios and presented the one that was most competitive with other districts in the area. Stronger in the beginning and end of salary scale. Finance committee reviewed and recommended approval. An increase of 2.5% increase for classified staffs recommended by Reece. Approved upon motion by Lawrence, second by Ausland. All in favor: Thompson, Lawrence, Mittman, Sterling, Ausland.
- 6.3 **Consideration of Suspension & Expulsion Policy** – Changes made: process has been delineated. Board has been taken out of the expulsion level. Approved upon motion by Ausland, second by Lawrence. All in favor: Thompson, Lawrence, Mittman, Sterling, Ausland.
- 6.4 **Consideration of Student Family Handbook 2017-18** – Administration went through and updated content and procedures. Approved upon motion by Mittman, second by Ausland. All in favor: Thompson, Lawrence, Mittman, Sterling, Ausland.
- 6.5 **Consideration of Personnel Policies 2017-18** – Tabled.
- 6.6 **Consideration of Outside Employment Policy** – Presented first draft. Ausland recommended that there be revision of the conditions and tighten-up wording. Staff will have input and draft will be revisited at the next board meeting. Amended and approved upon motion by Ausland, second by Sterling. All in favor: Thompson, Lawrence, Mittman, Sterling, Ausland.
- 6.7 **Consideration of Local Control Accountability Plan-Final Version for 2017-18** – Approved upon motion by Ausland, second by Sterling. All in favor: Thompson, Lawrence, Mittman, Sterling, Ausland.
- 6.8 **Process for selection & appointment of Board Members 2017-20** – Last meeting for Sterling as she has completed her term. Board is seeking applications for a new board member. Deadline is June 22.
- 6.9 **Election of Officers of the Board 2017-18**- Tabled until August meeting.

7. ADJOURNMENT

- 7.1 Adjourned at 7:36 p.m. Next regular meeting is August 9, 2017.

Respectively Submitted, Lisa Hoppe

Minutes

CCDS Special Governing Board of Directors Meeting

Date: Friday, July 7, 2017

Time: 9:00 a.m.

Location: CCDS Middle School

1054 Broadway Campus, Room 7

1. SPECIAL SESSION

1.1 Call to Order and Roll Call- Lawrence called meeting to order at 9 a.m. Roll call by Lawrence: Present - Jessika Lawrence, Brian Ausland, Lowell Daun, Chris Constantin. Charles Thompson arrived at 9:07 a.m. Absent: Michele Mittman. Adjourned to closed session at 9:01 a.m.

2. PUBLIC COMMENTS – none

3. CLOSED SESSION

3.1 Conference with Legal Counsel-Pending litigation: Pursuant to Government Code §54956.9(b) (one case)

4. SPECIAL SESSION

4.1 Return from Closed Session- Returned to open session at 9:23 a.m.

4.2 Report from Closed Session - Board gave staff direction.

4.3 Approval of Special Agenda - Approved upon motion by Constantin, second by Thompson. All in favor: Thompson, Lawrence, Ausland, Daun, Constantin.

5. ACTION ITEMS

5.1 Approval of Extension of Master Contract with Provo Canyon School for 2016-17 - Approved upon motion by Constantin, second by Ausland. All in favor: Thompson, Lawrence, Ausland, Daun, Constantin.

5.2 Approval of Master Contract with Deveruex Non-Public School for 2017-18 school year - Approved upon motion by Constantin, second by Ausland. All in favor: Thompson, Lawrence, Ausland, Daun, Constantin.

6. ADJOURNMENT

6.1 Adjourned at 9:27 a.m. Next regular meeting is August 9, 2017.

Respectively Submitted,
Lisa Hoppe

Board Meeting of August 2017

Admin Board Report:

- School is starting and our staff are beginning to head back to campus! We will begin official staff work days by welcoming new teachers on August 14th for an orientation and project planning session. This will introduce them to the CCDS Project-based Learning expectations, familiarize them with our campus, and introduce them to our wonderful community of learners. We have three veteran teachers who are helping to facilitate this work. All of our staff will gather together on the 15th. Back to school training includes team building, time in classrooms to prepare for students, social-emotional learning, restorative justice best practices, and some smaller group meetings by grade level. We will be providing welcome bags for all staff and providing various meals as part of the staff support money that was budgeted for this upcoming year.
- CAASP scores (California standardized testing) will be available at the end of August. We look forward to learning from the data when it becomes available.
- We began purchasing equipment for the maker space in the middle school with the help of the \$5000 grant from Lowe's that Colly wrote. We will continue to monitor the needs of the space before investing in additional equipment.
- The funding came through this week for the MTSS grant. We are excited to have this additional \$25,000 to help support scaling up our efforts to support the social emotional learning on campus.
- Our initial furniture & equipment orders purchased from our Measure K allocation are coming in and we are excited to try out some new seating options for our students. Several of our teachers were able to re-design their classroom spaces, and we were able to purchase a few outdoor tables for the middle school. We have 3 bids for our solar installation and interviews on Monday for that project. Interviews for the "large project" architectural firms will happen at the beginning of September. This will create an architect pool that our school can select from based on what firm we feel would best meet our school's needs. Special thank you to the M & O staff at CUSD for helping us with our ordering and to Mike Weissenborn for helping the charter schools wade through the Measure K requirements.
- We have been in contact with strategic planning firms and are working with them to develop proposals for us to bring to the board to consider as we move forward with a broader strategic plan which will help us formulate the best future for CCDS.
- Our maintenance and janitorial staff have cleaned and spiffed up both sides of campus. The entire inside of the Middle School was painted, and everything is looking clean and nice. Overall, it's a busy summer and we are excited for a vibrant and fun-filled beginning of the school year.

**Chico Country Day School
Board of Directors Meeting Schedule
2017-2018**

Date	Time	Notes
Wednesday, August 9, 2017	5:30 PM	Regular Board meeting
Wednesday September 13, 2017	6pm	Regular Board meeting
Wednesday December 13, 2017	6pm	Regular Board meeting
Wednesday, March 14, 2018	6pm	Regular Board meeting
Wednesday, June 13, 2018	6pm	Regular Board meeting