



## **BOARD OF DIRECTORS REGULAR MEETING AGENDA**

**December 7, 2022**

**Time: 6:00pm**

Middle School Campus, Room 5: 1054 Broadway Street, Chico, CA 95928

**PUBLIC PARTICIPATION-** Chico Country Day School ("CCDS") welcomes your participation at its board and Committee meetings. The purpose of a public meeting is to conduct the affairs of CCDS in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in CCDS.

This meeting will be available via zoom: <https://us02web.zoom.us/j/6362513717>

The following guidelines are provided to assist you in participating in our meetings:

- Agendas are available to all audience members at the door to the meeting and [online](#).
- "Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board or Committee can only listen to your issue, not respond or take action. Direction to staff may be given in response to your concern.
- With regard to items that are on the agenda, the Board will ask for comments and the public will have an opportunity to speak when that item is discussed. A three minute time limit will be in place and may be adjusted based on the interest in the specific agenda item. More detailed participation guidelines outlined at the end of the agenda for your reference.

### **Mission Statement**

Chico Country Day School provides a safe, joyful environment where all learners are inspired to achieve their personal best.

### **2022-2023 CCDS Board Members:**

Thang Ho, Chair  
Devjani Banerjee-Stevens, Vice Chair  
Santy Gray, Secretary  
Ross Simmons, Treasurer  
Melissa Pearson, Member  
Jamie Clyde, Member  
Charles CC Carter, Member

### **1. CALL TO ORDER & ROLL CALL**

### **2. REGULAR SESSION (6:00pm)**

2.1 Approval of Regular Agenda

### **3. CELEBRATIONS**

**4. PUBLIC COMMENTS:** This portion of the meeting is set aside for the audience to make comments or raise issues that are not specifically on the agenda. This agenda item is included for the purpose of giving anyone in attendance an opportunity to ask questions or share non-agenda items with the Board of Directors. Due to public meeting rules, the Board will not enter into a dialogue with those making public comments. Questions from Board Members will be for clarification purposes only. Public comment will not be used as a time for problem solving or reacting to comments, but rather, for receiving information only.

**5. CONSENT AGENDA:** All matters listed under the Consent Agenda are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Directors, audience, or staff request specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda.

- 5.1 Minutes from meetings (October Regular/Special Meeting & November Special Meeting)
- 5.2 Board Report of Checks, October-November 2022
- 5.3 MOU with Butte County Department of Public Health for Oral Health Screening
- 5.4 Overnight Field Trip Request: 7th grade to San Francisco, April 2023

**6. DISCUSSION/ACTION ITEMS**

- 6.1 CCDS Leadership Report
- 6.2 First Interim Budget Report
- 6.3 MOU with CARD for Extended Learning
- 6.4 Ignite Program and CCDS Reading Instructional Practices Overview
- 6.5 WASC Update
- 6.6 Graduate Profile Updates and Input

**7. REFLECTION**

**8. ADJOURNMENT:** Adjourn; Next Regular Meeting is scheduled for February 15, 2023

**Information, Procedures and Conduct of CCDS Board Meetings:**

**Student Participation:**

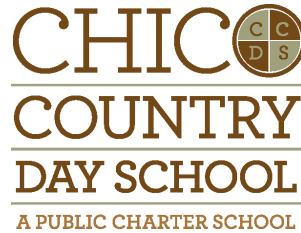
At the discretion of the Board Chair, students may be given priority to address items to the Board

**Public input on specific agenda items and those items not on the agenda:**

The CCDS Board of Directors welcomes and encourages public comments. Any person of the public desiring to speak shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board Chair. In the case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item. Each person who addresses the Board must be first recognized by the presiding officer and give his or her name. Comments must be directed to the Board as a whole and not to individual board members or employees. The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. Items brought forth at this part of the meeting may be referred to the Administration or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.

**Special Needs:** If you have special needs because of a disability or you require assistance or auxiliary aids to participate in the meeting, please contact the CCDS office at 530.895.2650. CCDS will attempt to accommodate your disability.

**Copies of Agendas and Related Materials:** Materials are available at the meeting, on the website at [www.chicocountryday.org](http://www.chicocountryday.org), or in the Main office prior to the meeting @ 102 W. 11<sup>th</sup> Street, Chico, CA 95928.



## Minutes

### CCDS Board of Directors Regular Meeting

Date: Wednesday, October 19, 2022

Time: 5:45 pm

Location: In-person, Room 5, Middle School Campus

#### 1. CALL TO ORDER & ROLL CALL:

In person: Santy Gray, Devjani (Juni) Banerjee-Stevens, Thang Ho, Jamie Clyde, Melissa Pearson and Charles (CC) Carter.

Absent: Ross Simmons

#### 2. REGULAR SESSION (5:45 pm)

##### 2.1 Approval of Regular Agenda

Thang Ho asked to add 6.7 CCDS Anti Nepotism policy – Charles (CC) Carter made a motion, Melissa Pearson seconds, motion passes.

#### 3. CELEBRATIONS

This is a new addition to the Board Meeting Agenda that will allow for engagement with the public, administration and Board members. Wendy shared that this is something they do at the end of the end of the staff meetings is celebrations, helps build our connection: Below is a review and quick mention of what was shared.

- Wendy – celebrate the planning for the harvest fair 11/2
- Amy – celebrate the teachers in attendance and celebrated Gretchen and her quick turn around with the numbers and finance
- Claudia - peer conflict and great jobs on peer committee, amazing group

#### 4. PUBLIC COMMENTS

There were no public comments at this time.

#### 5. CONSENT AGENDA

Consent agenda – all matters listed are routine and will be enacted by one motion and no separate discussion. Charles (CC) Carter made a motion to approve, Devjani (Juni) Banerjee-Stevens seconds, all in favor, consent agenda passes.

#### 6. DISCUSSION AND ACTION ITEMS

##### 6.1 CCDS Leadership Report

**Student highlight** – author visit in 3<sup>rd</sup> grade, book, Otter.

Art studio – mini lesson and techniques and then students have lots of freedom and flexibility, printmaking, where students learn and teach and collaborative. Students were invited to odyssey

program – worked with golden valley bank got to help design a skateboard as well, project-based learning.

**Staffulty** – user manual, improve team effectiveness and self-reflection.

**PTP and Families** - Parenting tool-kit presentation Dena Kapsalis, zoom option and will it be recorded, parade of lights was a great success. It is judged and about 100 ppl walking behind the trailer. Results are pending.

**Design Team** - grants, anti-bias education grant application was submitted center for love and justice, capacity grant for lead LEA to have a student teacher residency program to get more people teaching.

**Goals** – student belonging, survey, see how spaces on campus were interacted with, wanted some additional training. Did surveys, interviews, PTP, made belonging part of WASC goal.

**Rebrand the office as the Welcome Center** – to help folks feel connected.

**CC had some questions** – survey on how folks felt about belonging, who was the survey to, everyone, is there a way to see results of survey. Question – received a long letter from parent brought up. And something that came up at last session meeting. Curious how the actions and outcomes line up. Talk about that at a future board meeting. Wendy said that she can share those when appropriate.

**Student Achievement** - assessing all students at the beginning of the year, coaching and reading intervention for students who are at the most risk.

**Lingering Questions** – what kind of school do we want to be, purpose and broader view about school and education. How do we create the conditions for learners to be successful? What are the implications for school governance and schools. We should plan for 1, 3 and 5 years down the road. Charles (CC) Carter – should look at diversity and that it needs to be part of the questions and school climate, cultural climate and Devjani (Juni) Banerjee-Stevens asked what is the boards role in supporting this.

**Enrollment Application** – growth area design for belonging in the physical spaces of the school and how that can show up in the WASC.

## 6.2 WASC UPDATE

New LCAP cycle - WASC Goals, in alignment with the Charter renewal, feedback meetings for each goal, morning and evening opportunities and dates will be disbursed shortly and a full draft ready for review by November. Teachers have been involved in these conversations, it is a collective gathering of information as well as survey results. Visit May 23. Thang Ho asked when charter renewal is – answer provided by Claudia 2027. Jamie Clyde – do we have any living and breathing document that brings in the financial piece, finance is the tool to accomplish all the goals, where does the finances fit in to all the goals. Claudia answered – yes, example 3. Hire a highly qualified teacher to tie that funding to that, goal 2. Anti-bias grant was tied in there. Gretchen answered – yes

## 6.3 FISCAL YEAR 2021-2022 REVISED ACTUALS

Gretchen shared the comparison – from what was submitted last month and current. Some errors were made on the delivered form with coding and found some different items revised unaudited actuals. Jacque from School Ability shared some updates to the form and corrected errors. There is an increase in accounts receivable and long-term liability and new net position. The salaries and benefits were underbudgeted by 500k, add on extra duty pay was not budgeted when Jacque ran a report, new budget all of the extra pay is budgeted, retention bonus etc., are equal and should not see that kind of difference. Gretchen shared – hundreds of small transactions that were rolled up in people's salaries, so those numbers were not updated in the system where as before might have been tracked off line. Charles (CC) Carter – asked if those were those legitimate expenses. Gretchen stated – auditor is running report and all of that information will be shared after an audit is done Jamie Clyde – over the years have we seen an increase of 500k, Jacque in some years, yes on a budget

perspective the actuals came in at an 80k difference, there have been increases some in PERS and STERS. Looks like last year there was a bonus given. Each year different things were done. Charles (CC) Carter made a motion to the unaudited actuals, Devjani (Juni) Banerjee-Stevens seconds, motion passes.

#### **6.4 REPORT FROM FINANCIAL ADVISORY TEAM**

Team is parents staff board member and have met a total of 5 hours goals are to gain a knowledge of the overall finances and engage in dialogue and make recommendations. Sept/Oct outcome review budgets of actuals looking at 22/23 budget compensation adjustments recommendations

- **Adjust** – some contribution to those premiums by 10%, increase health and welfare benefits
- **Adjust** – pay scale by 4% for all staff, certificated salaries competitive scale for the pay and school year beginning with November payroll

**Thang Ho** – mentioned that we want to be comparable to Chico unified we want to provide staff with some salary that is comparable

#### **6.5 APPROVAL OF SALARY SCHEDULE**

**Teachers voiced concern** – Jamie Clyde stated that this is a small step in the right direction create competitive pay.

Devjani (Juni) Banerjee-Stevens made a motion to approve, Jamie Clyde seconded - all in favor, motion passes.

#### **6.6 INCREASE OF EMPLOYEE HEALTH BENEFIT**

Charles (CC) Carter made a motion to approve, Jamie Clyde seconded - all in favor, motion passes.

#### **6.7 CCDS ANTI-NEPOTISM POLICY**

Melissa Pearson made a motion to approve, Charles (CC) Carter seconded - all in favor, motion passes.

### **7. REFLECTION**

This is a new addition to the agenda that will allow some feedback and reflection on the process. What worked well for the meeting, what could have been better? Or something that was appreciated. Members and staff had a chance to go around and discuss and share. A few staff shared.

### **8. ADJOURNMENT**

Meeting adjourned at 8:06 pm

Next meeting December 7, 2022 at 5:30 pm.



## **Minutes**

### **CCDS Board of Directors Regular Meeting**

**Date: Monday, November 14, 2022**

**Time: 6:00 pm**

**Location: In-person, Room 5, Middle School Campus**

#### **1. CALL TO ORDER & ROLL CALL:**

In person: Santy Gray, Devjani (Juni) Banerjee-Stevens, Thang Ho, and Ross Simmons and Charles (CC) Carter.

Absent: Thang Ho and Jayme Clyde

#### **2. REGULAR SESSION**

**2.1 Graduate Revision Profile** – Wendy shared that the new GP will capture what we hope for a CCDS student a guiding coalition. Revised version. Working on the learning models. Will meet twice a month with hope to move this work forward. The elements can be part of charter renewal, WASC and more. Informational. Will be open to feedback. Operational on what this will look like in the classroom.

##### **2.2 First Interim Financial Report**

- Meant to update original approved budget
- Certify our ability to meet financial obligations
- December 15<sup>th</sup> – review before it is submitted to CUSD
- There may be some changes with revenue and analysis of general fund and grant needs
- Overall in pretty good financial condition
- With the new revised budget, we have 500k in unallocated revenue
- Received two new grants, one for Art and one for learning loss mitigation (3-year grants)

##### **2.3 Consider Authorization**

Gretchen reported that the review of an internal structure and auditor, aligning the money coming in the form of donations. From the website, drop off, field trips, PTP, it has been difficult to align expenses with that targeted revenue, depends on how funds are coded.

Establishing a specific fund will help allow for that donation to be used. Plan to use an already existing bank account for donations, revenue and expenses. Be able to set up account strings and have a better job at planning motion by CC and 2<sup>nd</sup> by Melissa Pearson. Donation Fund has been approved.

##### **2.4 WASC Update**

Claudia – shared WASC information

#### **3. CLOSED SESSION**

Potential Litigation – 1 case

### **3.1 Report from Closed Session**

Nothing to report out from closed session.

### **4. PUBLIC COMMENTS**

There were no public comments at this time.

### **5. ADJOURNMENT**

Meeting adjourned at 7:01 pm

Checks Dated 11/01/2022 through 11/30/2022

Check Number	Check Date	Pay to the Order of	Check Amount
0020601	11/04/2022	Adams, Lora R	49.66
0020602	11/04/2022	Amazon Capital Services, Inc	1,399.26
0020603	11/04/2022	Ann Nikolai	1,230.50
0020604	11/04/2022	Burke-Bettencourt, Heather A	122.34
0020605	11/04/2022	CA Dept of Tax & Fee Admin	110.93
0020606	11/04/2022	CA Water Service Company	1,864.93
0020607	11/04/2022	Carlson Electrical Systems	120.00
0020608	11/04/2022	Cooley, Kerri A	130.93
0020609	11/04/2022	CTC Certification Division	100.00 *
Cancelled on 11/10/2022			
0020610	11/04/2022	Currie, Patricia E	45.52
0020611	11/04/2022	Dawson Landscaping	1,300.00
0020612	11/04/2022	Dell Financial Services Payment Processing Center	359.29
0020613	11/04/2022	Home Depot	124.72
0020614	11/04/2022	Ignite Reading PBC	55,200.00
0020615	11/04/2022	Internal Revenue Service	1,172.01
0020616	11/04/2022	Johnny's Lock & Safe	237.55
0020617	11/04/2022	Leading Well	6,600.00
0020618	11/04/2022	Learning Without Tears	288.00
0020619	11/04/2022	Mission Linen and Uniform	490.33
0020620	11/04/2022	NW5634	667.45
0020621	11/04/2022	Open Up Resources	514.80
0020622	11/04/2022	Ray Morgan Company	205.92
0020623	11/04/2022	School Services of California	825.00
0020624	11/04/2022	Stephen Roatch Accountancy Corporation	5,000.00
0020625	11/04/2022	T Mobile	100.00
0020626	11/04/2022	US Screenprinting & Embroidery	1,842.03
0020629	11/15/2022	Access Information Management	135.98
0020630	11/15/2022	Amazon Capital Services, Inc	2,167.28
0020631	11/15/2022	AT & T	463.38
0020632	11/15/2022	Beatniks	215.00
0020633	11/15/2022	Bender, Taylor	64.10
0020634	11/15/2022	Butte County Office of Ed Attn Student Program Services	2,562.50
0020635	11/15/2022	Butte Schools Self Funded Programs	56,854.35
0020636	11/15/2022	Carlson Electrical Systems	60.00
0020637	11/15/2022	Certifix Live Scan	60.00
0020638	11/15/2022	CGI Math Learning Center LLC	11,900.00
0020639	11/15/2022	CPM Educational Program	22.57
0020640	11/15/2022	Department of Justice	204.00
0020641	11/15/2022	Dewald Parent, Amie L	211.96
0020642	11/15/2022	Engel, Jamie	32.00
0020643	11/15/2022	Evergreen Janitorial Supply, Inc.	422.38
0020644	11/15/2022	Fairon, Wendy A	43.95
0020645	11/15/2022	Ferguson, Stacy M	353.87
0020646	11/15/2022	Ghidossi, Amber C	19.99
0020647	11/15/2022	Greenfield, Theodore	198.16
0020648	11/15/2022	Henkens, Irene R	175.89
0020649	11/15/2022	Imagineer Learning	6,400.00
0020650	11/15/2022	Maywood Middle School	280.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

SCHOOL AUTHORITY

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**Checks Dated 11/01/2022 through 11/30/2022**

Check Number	Check Date	Pay to the Order of	Check Amount
0020651	11/15/2022	Miller Glass Inc.	408.28
0020652	11/15/2022	NCS Pearson Inc	527.35
0020653	11/15/2022	Pierce, Hillary K	57.78
0020654	11/15/2022	Procopio, Cory, Hargreaves & Savitch, LLP	806.00
0020655	11/15/2022	Proshek, Michael J	625.37
0020656	11/15/2022	Scholastic Magazines	330.16
0020657	11/15/2022	School Services of California	245.00
0020658	11/15/2022	T Mobile	327.90
0020659	11/15/2022	Trout, Claudia	73.97
0020660	11/15/2022	Verizon Wireless	199.44
0020661	11/15/2022	Waste Management	994.68
0020662	11/21/2022	Adams, Lora R	101.51
0020663	11/21/2022	Amazon Capital Services, Inc	489.90
0020664	11/21/2022	Carlson Electrical Systems	1,700.88
0020665	11/21/2022	CharterSAFE	12,663.00
0020666	11/21/2022	Citi Cards	8,366.36
0020667	11/21/2022	Discount School Supply	39.20
0020668	11/21/2022	Frey, Heather	102.50
0020669	11/21/2022	Hall, Jeffrey M	15.00
0020670	11/21/2022	NCS Pearson Inc	125.00
0020671	11/21/2022	Norcal Food Equipment	364.07
0020672	11/21/2022	ODP Business Solutions, LCC	1,114.40
0020673	11/21/2022	SchoolAbility, LLC	16,000.00
0020674	11/21/2022	Tucker Pest Control	305.00
0020675	11/21/2022	US Screenprinting & Embroidery	281.85
0020676	11/23/2022	Dell Financial Services	1,501.15
VCH-00000001	11/04/2022	PG &E	9,010.72
<b>Total Number of Checks</b>			<b>75</b>
			<b>219,725.00</b>

	Count	Amount
Cancel	1	100.00
Net Issue		219,625.00

**Fund Recap**

Fund	Description	Check Count	Expensed Amount
01	General Fund	74	219,625.00
Total Number of Checks		74	219,625.00
Less Unpaid Tax Liability			.00
<b>Net (Check Amount)</b>			<b>219,625.00</b>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

SCHOOLABILITY

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Checks Dated 10/01/2022 through 10/31/2022

Check Number	Check Date	Pay to the Order of	Check Amount
0020530	10/05/2022	CA Water Service Company	1,962.70
0020531	10/05/2022	Half a Bubble Out, Inc.	1,165.00
0020532	10/05/2022	Home Depot	92.00
0020533	10/05/2022	John Sclare	4,500.00
0020534	10/05/2022	Mission Linen and Uniform	480.09
0020535	10/05/2022	PG &E	623.32
0020536	10/05/2022	T Mobile	100.00
0020537	10/05/2022	Tony's Hardwood Floors	3,568.00
0020538	10/11/2022	CA Regional Theatre, LLC	360.00
0020539	10/11/2022	Dawson Landscaping	1,300.00
0020540	10/11/2022	Evergreen Janitorial Supply, Inc.	226.61
0020541	10/11/2022	Langford, Stuart C	766.98
0020542	10/11/2022	Leading Well	5,380.38
0020543	10/11/2022	Norton, Kyle O	63.11
0020544	10/11/2022	ODP Business Solutions, LCC	461.07
0020545	10/11/2022	Ray Morgan Company	502.92
0020546	10/11/2022	SMUD Museum of Science & Curio sity	1,000.00
0020547	10/11/2022	Terrain Park Climbing Center	500.00
0020548	10/11/2022	US Screenprinting & Embroidery	1,268.35
0020549	10/11/2022	Verizon Wireless	197.96
0020550	10/11/2022	Amazon Capital Services, Inc	499.65
0020551	10/11/2022	Assoc. of CA School Admin Attm Membership Processing	199.99
0020552	10/11/2022	Butte Schools Self Funded Programs	61,662.35
0020555	10/19/2022	Access Information Management	135.12
0020556	10/19/2022	Adams, Lora R	131.82
0020557	10/19/2022	Christensen Telecommunications , Inc.	90.00
0020558	10/19/2022	CTC Certification Division	100.00
0020560	10/19/2022	Dewald Parent, Amie L	10.38
0020561	10/19/2022	Fairon, Wendy A	619.17
0020562	10/19/2022	Johnny's Lock & Safe	1,547.01
0020563	10/19/2022	Lawson, Shannon K	83.35
0020564	10/19/2022	Procopio, Cory, Hargreaves & Savitch, LLP	1,240.00
0020565	10/19/2022	Randy's Plumbing	140.00
0020566	10/19/2022	T Mobile	327.90
0020567	10/19/2022	Tony's Hardwood Floors	645.00
0020568	10/19/2022	US Screenprinting & Embroidery	500.00
0020569	10/21/2022	Amazon Capital Services, Inc	3,619.87
0020570	10/21/2022	AT & T	231.61
0020571	10/21/2022	Certifix Live Scan	160.00
0020572	10/21/2022	Department of Justice	733.00
0020573	10/21/2022	Fischer, Diana	1,800.00
0020574	10/21/2022	Gopher	803.31
0020575	10/21/2022	Loy J Mattison	617.50
0020576	10/21/2022	ODP Business Solutions, LCC	322.75
0020577	10/21/2022	SchoolAbility, LLC	16,000.00
0020578	10/21/2022	Tucker Pest Control	305.00
0020579	10/21/2022	Dell Financial Services	845.82
0020580	10/21/2022	Dell Financial Services	6,884.75
0020581	10/21/2022	Dell Financial Svcs, LCC	3,437.38

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

SCHOOL ABILITY

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## Checks Dated 10/01/2022 through 10/31/2022

Check Number	Check Date	Pay to the Order of	Check Amount
0020582	10/26/2022	Aeries Software	3,000.00
0020583	10/26/2022	Amazon Capital Services, Inc	816.33
0020584	10/26/2022	CharterSAFE	12,663.00
0020585	10/26/2022	Cherry, Angela J	95.45
0020586	10/26/2022	Creative Composition	211.93
0020587	10/26/2022	Dell Financial Services	7,239.95
0020588	10/26/2022	Evergreen Janitorial Supply, Inc.	1,154.78
0020589	10/26/2022	Fairon, Wendy A	357.88
0020590	10/26/2022	GoGuardian	4,265.60
0020591	10/26/2022	J.W. Pepper & Son, Inc.	83.11
0020592	10/26/2022	ODP Business Solutions, LCC	381.85
0020593	10/26/2022	Randy's Plumbing	140.00
0020594	10/26/2022	Theatrefolk	325.40
0020595	10/26/2022	US Screenprinting & Embroidery	734.45 *
Cancelled on 11/03/2022			
0020596	10/26/2022	Waste Management	497.34
0020599	10/28/2022	AFLAC	99.46
0020600	10/28/2022	American Fidelity Assurance ATTN: Billing Admin	923.68
Total Number of Checks			66
			161,201.43

	Count	Amount
Cancel	1	734.45
Net Issue		160,466.98

## Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	65	160,466.98
	Total Number of Checks	65	160,466.98
	Less Unpaid Tax Liability		.00
	Net (Check Amount)		160,466.98

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

SCHOOLABILITY

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# MEMORANDUM OF UNDERSTANDING

Between

COUNTY OF BUTTE

And

Chico Country Day School

This Memorandum of Understanding (MOU) is entered into by and between the County of Butte (County), a political subdivision of the State of California, through its Public Health Department (BCPHD), and Chico Country Day School (Contractor). This MOU shall set forth the terms in which BCPHD and Contractor intend to work together to provide oral health screenings to students in Chico Country Day School. Both County and Contractor agree to the following:

## **Contractor Shall:**

1. Provide access to students at Chico Country Day School who are to receive oral health screenings.
2. Provide an appropriate space agreed upon by both parties for County's staff to set up and provide oral health screenings to students; provide tables and chairs for the room, if able.
3. Ensure students have received an informational flyer, mentioned here by reference only, which explains what oral health screenings are and provides an opportunity for Parent/Legal Guardian to opt out of the oral health screening for their student. County staff shall provide the flyer no later than two weeks prior to the screening.
4. Provide staff to help facilitate the flow of students and escort the students to and from their classrooms, if needed.

## **County Shall:**

1. Provide a Registered Dental Hygienist to conduct the oral health screenings.
2. Provide all necessary supplies to conduct the oral health screenings, including, but not limited to required forms, personal protective equipment (PPE) such as face masks, face shields, gloves, gowns, hand sanitizer, tables and chairs if Contractor is unable to provide.
3. Provide oral health screening informational flyer no later than two weeks prior to the screening.

## **TERMS AND CONDITIONS:**

- I. **TERM:** The term of this MOU shall become effective upon execution and terminate three years thereafter.
- II. **COMPENSATION:** This MOU is non-financial in nature and binds no party to financial obligations to any other. Each party will manage its own finances and neither can commit funds or the actions of the other party.
- III. **INDEPENDENT CONTRACTOR:** Contractor is an independent contractor, working under his/her own supervision and direction and is not a representative or employee of County. Contractor agrees to file tax returns and pay all applicable taxes on amounts paid pursuant to this MOU.
- IV. **MUTUAL HOLD HARMLESS:** Contractor shall defend, indemnify and hold harmless the County, its officers, employees and agents from and against any and all liability, loss, expense, attorney's fees, or claims for injury or damages arising out of the performance of this MOU but only in proportion to and to the extent such liability, loss, expense, attorney's fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of Contractor, its officers, agents or employees.

The County shall defend, indemnify and hold harmless Contractor, its officers, employees and agents from and against any and all liability, loss, expense, attorney's fees, or claims for injury or damages arising out of the performance of this MOU, but only in proportion to and to the extent such liability, loss, expense, attorney's fees or

claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the County, its officers, agents or employees.

- V. **INSURANCE:** Each party shall maintain their own insurance coverage, through commercial insurance, self-insurance or a combination thereof, against any claim, expense, cost, damage or liability arising out of the performance of its responsibilities pursuant to this MOU.
- VI. **ALTERATION OF TERMS:** The body of this MOU fully expresses all understandings of the parties concerning all matters covered and shall constitute the total MOU. No addition to, or alteration of, the terms of this MOU whether by written or verbal understanding of the parties, their officers, agents or employees shall be valid unless made in the form of written amendment to this MOU which is formally approved and executed by all parties.
- VII. **NOTICES:** All notices, claims, correspondence, reports and/or statements authorized or required by this MOU shall be addressed as follows:
- |  |                                       |
|--|---------------------------------------|
| County:                                  | Contractor:                           |
| Danette York, Director of Public Health  | Wendy Fairon, Chief Executive Officer |
| Butte County Department of Public Health | Chico Country Day School              |
| 202 Mira Loma Dr.                        | 102 W 11 <sup>th</sup> Street         |
| Oroville, CA 95965                       | Chico, CA 95928                       |
| Email: dyork@buttecounty.net             | Email: wfairon@chicocountryday.org    |
| Phone: (530) 552-4000                    | Phone: (530) 895-2650                 |
- VIII. **DISPUTE RESOLUTION:** Any disagreements that may occur shall be resolved at the lowest possible level within County and Contractor and with a cooperative spirit. County and Contractor will designate individuals who are responsible to resolve issues in a timely fashion regarding this MOU. Should agreement not be reached between County and Contractor after working through the process already prescribed, then the matter should go for discussion and consideration between the Directors of each agency.
- IX. **APPLICABLE LAW AND FORUM:** This MOU shall be construed and interpreted according to California law and any action to enforce the terms of this MOU for the breach thereof shall be brought and tried in the County of Butte.
- X. **TERMINATION:** County and Contractor each reserve the right to immediately terminate this MOU, notifying each other likewise in writing.
- XI. **INTEGRATION/ENTIRE AGREEMENT OF PARTIES:** This MOU constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This MOU may be amended or modified only by a written instrument executed by both Parties.
- XII. **NO DELEGATION OR ASSIGNMENT:** Contractor shall not delegate, transfer or assign its duties or rights under this MOU, either in whole or in part, directly or indirectly, by acquisition, asset sale, merger, change of control, operation of law or otherwise, without the prior written consent of County and any prohibited delegation or assignment shall render the contract in breach. Upon consent to any delegation, transfer or assignment, the parties will enter into an amendment to reflect the transfer and successor to Contractor.
- XIII. **SIGNATURE AUTHORITY:** Each party has the full power and authority to enter into and perform this MOU, and the person signing this MOU on behalf of each Party has been properly authorized and empowered to enter into this MOU.

IN WITNESS WHEREOF, the parties hereto have executed this MOU as of the day and year first above written.

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Danette York, Director Butte County Public Health Department	Date
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Name Wendy Fairon, Chief Executive Office Chico Country Day School	Date
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Tamara Ingersoll, Deputy Director General Services	Date
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REVIEWED FOR CONTRACT POLICY COMPLIANCE General Services Contracts Division	Date
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REVIEWED AS TO FORM: BRAD J. STEPHENS Butte County Counsel	Date
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# MEMORANDUM OF UNDERSTANDING

Between

COUNTY OF BUTTE

And

Chico Country Day School

This Memorandum of Understanding (MOU) is entered into by and between the County of Butte (County), a political subdivision of the State of California, through its Public Health Department (BCPHD), and Chico Country Day School (Contractor). This MOU shall set forth the terms in which County and Contractor intend to work together to provide fluoride varnish applications to students in Chico Country Day School. Both County and Contractor agree to the following:

## **Contractor Shall:**

1. Provide access to students at Chico Country Day School who are to receive fluoride varnish applications.
2. Provide an appropriate space agreed upon by both parties for County's staff to set up and provide fluoride varnish applications to students; provide tables and chairs for the room, if able.
3. Ensure students have parent/legal guardian consent forms, provided by County, to receive fluoride varnish applications.
4. Provide staff to help facilitate the flow of students and escort the students to and from their classrooms.

## **County Shall:**

1. Provide trained individuals to apply the fluoride varnish.
2. Provide all necessary supplies to apply the fluoride varnish, including hard copy consent forms and other relevant forms.

## **TERMS AND CONDITIONS:**

- I. **TERM:** The term of this MOU shall become effective upon execution and terminate three years thereafter.
- II. **COMPENSATION:** This MOU is non-financial in nature and binds no party to financial obligations to any other. Each party will manage its own finances and neither can commit funds or the actions of the other party.
- III. **INDEPENDENT CONTRACTOR:** Contractor is an independent contractor, working under his/her own supervision and direction and is not a representative or employee of County. Contractor agrees to file tax returns and pay all applicable taxes on amounts paid pursuant to this MOU.
- IV. **MUTUAL HOLD HARMLESS:** Contractor shall defend, indemnify and hold harmless the County, its officers, employees and agents from and against any and all liability, loss, expense, attorney's fees, or claims for injury or damages arising out of the performance of this MOU but only in proportion to and to the extent such liability, loss, expense, attorney's fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of Contractor, its officers, agents or employees.  
  
The County shall defend, indemnify and hold harmless Contractor, its officers, employees and agents from and against any and all liability, loss, expense, attorney's fees, or claims for injury or damages arising out of the performance of this MOU, but only in proportion to and to the extent such liability, loss, expense, attorney's fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the County, its officers, agents or employees.
- V. **INSURANCE:** Each party shall maintain their own insurance coverage, through commercial insurance, self-insurance or a combination thereof, against any claim, expense, cost, damage or liability arising out of the performance of its responsibilities pursuant to this MOU.
- VI. **ALTERATION OF TERMS:** The body of this MOU fully expresses all understandings of the parties concerning all matters covered and shall constitute the total MOU. No addition to, or alteration of, the terms of this MOU whether by written or verbal understanding of the parties, their officers, agents or employees shall be valid unless made in the form of written amendment to this MOU which is formally approved and executed by all parties.

VII. **NOTICES:** All notices, claims, correspondence, reports and/or statements authorized or required by this MOU shall be addressed as follows:

County:  
Danette York, Director of Public Health  
Butte County Department of Public Health  
202 Mira Loma Dr.  
Oroville, CA 95965  
Email: dyork@buttecounty.net  
Phone: (530) 552-4000

Contractor:  
Wendy Fairon, Chief Executive Officer  
Chico Country Day School  
102 W 11<sup>th</sup> Street  
Chico, CA 95928  
Email: wfairon@chicocountryday.org  
Phone: (530) 895-2650

- VIII. **DISPUTE RESOLUTION:** Any disagreements that may occur shall be resolved at the lowest possible level within County and Contractor and with a cooperative spirit. County and Contractor will designate individuals who are responsible to resolve issues in a timely fashion regarding this MOU. Should agreement not be reached between County and Contractor after working through the process already prescribed, then the matter should go for discussion and consideration between the Directors of each agency.
- IX. **APPLICABLE LAW AND FORUM:** This MOU shall be construed and interpreted according to California law and any action to enforce the terms of this MOU for the breach thereof shall be brought and tried in the County of Butte.
- X. **TERMINATION:** County and Contractor each reserve the right to immediately terminate this MOU, notifying each other likewise in writing.
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- XIII. **SIGNATURE AUTHORITY:** Each party has the full power and authority to enter into and perform this MOU, and the person signing this MOU on behalf of each party has been properly authorized and empowered to enter into this MOU.

IN WITNESS WHEREOF, the parties hereto have executed this MOU as of the day and year first above written.

Danette York, Director of Public Health Butte County Department of Public Health	Date	Wendy Fairon, Chief Executive Officer Chico Country Day School	Date
Tamara Ingersoll, Deputy Director General Services	Date		
REVIEW FOR CONTRACT POLICY COMPLIANCE General Services Contracts Division	Date		
REVIEWED AS TO FORM: BRAD J. STEPHENS Butte County Counsel	Date		





## Chico Country Day SCHOOL

# Overnight Field Trip Request Form

Requested By:

Tyson Anderson

Date:

12/2/2022

Person Responsible for Trip:

Tyson Anderson

Destination:

Presidio

Purpose:

Environmental Camp

Dates:

4/4 through 4/6/2023

Adult Supervisors:

tanderson@chicocountryday.org

Time of Arrival & Departure:

Arrival 12:00, Departure 11:00

Number of Students Participating:

60

Number of Students NOT Participating:

0

Cost of Field Trip:

\$1,500

Overnight Housing:

Tents

Number of Vehicles Needed:

15

Number of Chaperone's Needed:

8

Field Trip Itinerary:

Administrative Approval:

Board of Director Approval:

## **2022/23 DRAFT 1st Interim Budget Report**

### **Agenda Item 6.2: 2022/23 1st Interim Financial Report/Budget Revision**

Prepared by: Gretchen Bender

Board Meeting Date: 12/7/2022

### **ACTION ITEM**

The 1<sup>st</sup> Interim Budget Report is due to Chico Unified, Butte County Office of Education, and the state by December 15 of every year. The report sums up the income and expenses for the year and makes amendments to our original budget based on the actual students enrolled, the preliminary attendance rates, and the CALPADS report that shows the number of students who qualify for free & reduced meals, are foster children, or English Language Learners (Unduplicated Count). Below is an overview of the report.

Beginning Balance (~\$7.73 Million): The 2022-23 beginning balance is based on the projected ending balance of the 2021-22 fiscal year found on the first page of the First Interim Budget Financial Report. During the budget development process in May, it was anticipated that CCDS would have an estimated 2021-22 ending fund balance of 8.2 million. Due to overspending in salaries and benefits, the actual 21-22 ending fund balance (2022-23 beginning fund balance) is 7.7 million.

Revenue (~\$7.95 Million): The First Interim Budget is projecting a \$1.5 million net increase of revenues over the original budget. Below are major components of revenue changes from the original budget:

- LCFF funds are projected to increase by over \$250,000. This is a combination of 6.56% COLA and the ~3.29% COLA augmentation included in the budget.
- Federal Revenue - Increase of \$342,000 due to fully budgeting remaining Federal Covid relief allocations.
- Other State Revenue - Increase of ~\$740,000 due to two new state grants for arts education and learning loss.
- Local Revenue - Increase of ~\$200,000 due to correction in posting revenue received from fees & contracts.

Expenses (~\$7.45 Million): The First Interim Budget is projecting a \$900k net increase in expenditures over the original budget. Below are major components of expenditure changes from the original budget:

- \$500,000 increase in Certificated wages
- \$170,000 increase in non-certificated wages
- \$200,000 increase in benefits
- No Significant changes to expenses in other expense categories

Excess Revenue over Expenditures: The original budget calculated a net ~\$112k deficiency of revenues over expenditures. This 1st interim budget calculates a net surplus of ~\$500,000. These funds are primarily available in restricted sources.

Ending Fund Balance (~\$8.24 Million): Ending fund balance is expected to exceed the original budget by ~\$130k. However, as we plan expenses for newly allocated restricted funds, our hope is to end the year with no significant change to fund balance.

**CHARTER SCHOOL  
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM  
First Interim Report Certification**

Charter School Name: Chico Country Day School  
(continued) \_\_\_\_\_  
CDS #: 04-61424-6113773  
Charter Approving Entity: Chico Unified School District  
County: Butte  
Charter #: 112  
Fiscal Year: 2022/23

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**CERTIFICATION OF FINANCIAL CONDITION**

- ☒ **POSITIVE CERTIFICATION**  
As the Charter School Official, I certify that based upon current projections this charter will meet its financial obligations for the current fiscal year and subsequent two fiscal years.
- ☐ **QUALIFIED CERTIFICATION**  
As the Charter School Official, I certify that based upon current projections this charter may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.
- ☐ **NEGATIVE CERTIFICATION**  
As the Charter School Official, I certify that based upon current projections this charter will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

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To the entity that approved the charter school:  
( ☒ ) 2022/23 CHARTER SCHOOL FIRST INTERIM FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been approved, and is hereby filed by the charter school pursuant to *Education Code* Section 47604.33.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Charter School Official  
(Original signature required)  
Name: Gretchen Bender Title: Chief Business Officer

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To the County Superintendent of Schools:  
( ☒ ) 2022/23 CHARTER SCHOOL FIRST INTERIM FINANCIAL REPORT -- ALTERNATIVE FORM: This report is hereby filed with the County Superintendent pursuant to *Education Code* Section 47604.33.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Charter Approving Entity  
(Original signature required)  
Name: Charise Bromley Title: Director, Fiscal Services

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For additional information on the First Interim Report, please contact:

<u>For Approving Entity:</u>	<u>For Charter School:</u>
<u>Charise Bromley</u>	<u>Gretchen Bender</u>
Name	Name
<u>Director, Fiscal Services</u>	<u>Chief Business Officer</u>
Title	Title
<u>530-891-3000 x 20127</u>	<u>530-895-2650</u>
Phone	Phone
<u>cbromley@chicousd.org</u>	<u><a href="mailto:gbender@chicocountryday.org">gbender@chicocountryday.org</a></u>
E-mail	E-mail

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This report has been verified for mathematical accuracy by the County Superintendent of Schools, pursuant to *Education Code* Section 47604.33.

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County Office of Education District Advisor

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Date

**CHARTER SCHOOL  
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM  
First Interim Report - Detail**

Charter School Name: Chico Country Day School  
(continued) \_\_\_\_\_  
CDS #: 04-61424-6113773  
Charter Approving Entity: Chico Unified School District  
County: Butte  
Charter #: 112  
Fiscal Year: 2022/23

This charter school uses the following basis of accounting:

- ☒ **Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)  
☐ **Modified Accrual Basis** (Applicable Capital Outlay / Debt Service/Fund Balance objects are 6100-6170, 6200-6500, 7438, 7439 and 9711-9789)

Description	Object Code	Adopted Budget - July 1			Actuals thru 10/31			1st Interim Budget		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
<b>A. REVENUES</b>										
1. LCFF Sources										
State Aid - Current Year	8011	2,450,294.00		2,450,294.00	504,179.00		504,179.00	2,629,697.00		2,629,697.00
Education Protection Account State Aid - Current Year	8012	1,367,953.00		1,367,953.00	361,754.00		361,754.00	1,457,132.00		1,457,132.00
State Aid - Prior Years	8019	-		-				(6,661.00)		(6,661.00)
Transfers to Charter Schools in Lieu of Property Taxes	8096	1,431,996.00		1,431,996.00	408,071.00		408,071.00	1,418,912.00		1,418,912.00
Other LCFF Transfers	8091, 8097	-		-			-			-
Total, LCFFSources		5,250,243.00	-	5,250,243.00	1,274,004.00	-	1,274,004.00	5,499,080.00	-	5,499,080.00
2. Federal Revenues										
Every Student Succeeds Act (Title I - V)	8290		-	-			-		64,727.00	64,727.00
Special Education - Federal	8181, 8182		71,250.00	71,250.00			-		79,858.00	79,858.00
Child Nutrition - Federal	8220		-	-			-		-	-
Donated Food Commodities	8221		-	-			-		-	-
Other Federal Revenues	110, 8260-829	-	68,100.00	68,100.00		106,356.00	106,356.00		336,908.00	336,908.00
Total, Federal Revenues		-	139,350.00	139,350.00	-	106,356.00	106,356.00	-	481,493.00	481,493.00
3. Other State Revenues										
Special Education - State	StateRevSE		429,793.00	429,793.00		21,298.00	21,298.00		356,690.00	356,690.00
All Other State Revenues	StateRevAO	210,000.00	55,000.00	265,000.00	17,134.11	140,459.36	157,593.47	89,369.00	989,113.00	1,078,482.00
Total, Other State Revenues		210,000.00	484,793.00	694,793.00	17,134.11	161,757.36	178,891.47	89,369.00	1,345,803.00	1,435,172.00
4. Other Local Revenues										
All Other Local Revenues	LocalRevAO	250,000.00	75,000.00	325,000.00	97,908.00		97,908.00	490,101.00		490,101.00
Total, Local Revenues		250,000.00	75,000.00	325,000.00			97,908.00	490,101.00	-	490,101.00
5. TOTAL REVENUES		5,710,243.00	699,143.00	6,409,386.00	1,291,138.11	268,113.36	1,657,159.47	6,078,550.00	1,827,296.00	7,905,846.00

Description	Object Code	Adopted Budget - July 1			Actuals thru 10/31			1st Interim Budget		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
<b>B. EXPENDITURES</b>										
1. Certificated Salaries										
Certificated Teachers' Salaries	1100	1,745,000.00	125,000.00	1,870,000.00	719,518.01	38,305.28	757,823.29	2,055,249.00	133,646.00	2,188,895.00
Certificated Pupil Support Salaries	1200	42,000.00	180,000.00	222,000.00	51,637.69	64,945.57	116,583.26	152,514.00	185,411.00	337,925.00
Certificated Supervisors' and Administrators' Salaries	1300	220,000.00	113,000.00	333,000.00	103,805.95	41,593.92	145,399.87	300,048.00	119,267.00	419,315.00
Other Certificated Salaries	1900			-			-			-
Total, Certificated Salaries		2,007,000.00	418,000.00	2,425,000.00	874,961.65	144,844.77	1,019,806.42	2,507,811.00	438,324.00	2,946,135.00
2. Non-certificated Salaries										
Non-certificated Instructional Aides' Salaries	2100	120,000.00	325,000.00	445,000.00	112,138.33	27,488.90	139,627.23	413,102.00	113,030.00	526,132.00
Non-certificated Support Salaries	2200	125,000.00	5,000.00	130,000.00	50,885.54		50,885.54	154,967.00	-	154,967.00
Non-certificated Supervisors' and Administrators' Sal.	2300	270,000.00	10,000.00	280,000.00	92,628.75		92,628.75	250,825.00	34,823.00	285,648.00
Clerical and Office Salaries	2400	245,000.00	35,000.00	280,000.00	104,904.28	9,204.14	114,108.42	300,872.00	27,565.00	328,437.00
Other Non-certificated Salaries	2900	40,000.00	8,000.00	48,000.00	8,298.60	2,050.00	10,348.60	60,608.00	3,600.00	64,208.00
Total, Non-certificated Salaries		800,000.00	383,000.00	1,183,000.00	368,855.50	38,743.04	407,598.54	1,180,374.00	179,018.00	1,359,392.00
3. Employee Benefits										
STRS	3101-3102	349,196.00	87,553.00	436,749.00	143,150.13	24,460.34	167,610.47	449,945.00	79,292.00	529,237.00
PERS	3201-3202	220,000.00	20,000.00	240,000.00	60,089.42	9,705.19	69,794.61	239,547.00	31,304.00	270,851.00
OASDI / Medicare / Alternative	3301-3302	114,000.00	19,000.00	133,000.00	39,583.69	4,681.12	44,264.81	123,595.00	18,909.00	142,504.00
Health and Welfare Benefits	3401-3402	388,000.00	122,000.00	510,000.00	138,669.16	20,876.66	159,545.82	504,876.00	69,806.00	574,682.00
Unemployment Insurance	3501-3502	16,500.00	4,500.00	21,000.00	2,889.37	166.39	3,055.76	15,772.00	2,715.00	18,487.00
Workers' Compensation Insurance	3601-3602	32,000.00	5,000.00	37,000.00			-	31,295.00		31,295.00
OPEB, Allocated	3701-3702			-			-			-
OPEB, Active Employees	3751-3752			-			-			-
Other Employee Benefits	3901-3902			-			-			-
Total, Employee Benefits		1,119,696.00	258,053.00	1,377,749.00	384,381.77	59,889.70	444,271.47	1,365,030.00	202,026.00	1,567,056.00
4. Books and Supplies										
Approved Textbooks and Core Curricula Materials	4100	25,000.00	1,000.00	26,000.00	22,000.00		22,000.00	25,000.00	1,000.00	26,000.00
Books and Other Reference Materials	4200	14,000.00	1,000.00	15,000.00	451.57	711.65	1,163.22	14,000.00	1,000.00	15,000.00
Materials and Supplies	4300	142,000.00	25,000.00	167,000.00	34,968.62	14,862.66	49,831.28	164,678.00	35,663.00	200,341.00
Noncapitalized Equipment	4400	10,000.00	30,000.00	40,000.00	7,146.11	212.36	7,358.47	13,929.00	22,000.00	35,929.00
Food	4700	12,000.00	1,000.00	13,000.00	10.38	746.08	756.46		-	-
Total, Books and Supplies		203,000.00	58,000.00	261,000.00	64,576.68	16,532.75	81,109.43	217,607.00	59,663.00	277,270.00
5. Services and Other Operating Expenditures										
Subagreements for Services	5100	-		-			-			-
Travel and Conferences	5200	40,000.00	30,000.00	70,000.00	5,824.80	62,974.71	68,799.51	42,025.00	99,600.00	141,625.00
Dues and Memberships	5300	12,000.00	500.00	12,500.00	10,736.75		10,736.75	12,000.00	500.00	12,500.00
Insurance	5400	100,000.00	4,000.00	104,000.00	88,598.10		88,598.10	137,000.00	4,000.00	141,000.00
Operations and Housekeeping Services	5500	125,000.00	-	125,000.00	34,152.27		34,152.27	125,000.00	-	125,000.00
Rentals, Leases, Repairs, and Noncap. Improvements	5600	300,000.00	-	300,000.00	42,611.48	4,029.31	46,640.79	248,552.00	4,200.00	252,752.00
Transfers of Direct Costs	5700-5799	-	-	-	-	-	-	(614.00)	614.00	-
Professional/Consulting Services and Operating Expend.	5800	288,000.00	57,000.00	345,000.00	146,824.39	15,675.08	162,499.47	295,362.00	55,500.00	350,862.00
Communications	5900	17,000.00	1,000.00	18,000.00	3,403.42	-	3,403.42	17,000.00	1,000.00	18,000.00
Total, Services and Other Operating Expenditures		882,000.00	92,500.00	974,500.00	332,151.21	82,679.10	414,830.31	876,325.00	165,414.00	1,041,739.00

Description	Object Code	Adopted Budget - July 1			Actuals thru 10/31			1st Interim Budget		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
<b>6. Capital Outlay</b> (Objects 6100-6170, 6200-6500 for modified acc)										
Land and Land Improvements	6100-6170			-			-			-
Buildings and Improvements of Buildings	6200			-			-			-
Books and Media for New School Libraries or Major Expansion of School Libraries	6300			-			-			-
Equipment	6400			-			-			-
Equipment Replacement	6500			-			-			-
Depreciation Expense (for accrual basis only)	6900	233,000.00		233,000.00	-	-	-	233,000.00		233,000.00
Total, Capital Outlay		233,000.00	-	233,000.00	-	-	-	233,000.00	-	233,000.00
<b>7. Other Outgo</b>										
Tuition to Other Schools	7110-7143	-		-			-			-
Transfers of Pass-through Revenues to Other LEAs	7211-7213	-		-			-			-
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE	-		-			-			-
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	-		-			-			-
All Other Transfers	7281-7299	-		-			-			-
Transfers of Indirect Costs	7300-7399	-	-	-	-	-	-	-	-	-
Debt Service:										
Interest	7438	64,218.91		64,218.91	-		-	64,219.00		64,219.00
Principal (for modified accrual basis only)	7439			-			-			-
Total, Other Outgo		64,218.91	-	64,218.91	-	-	-	64,219.00	-	64,219.00
<b>8. TOTAL EXPENDITURES</b>		5,308,914.91	1,209,553.00	6,518,467.91	2,024,926.81	342,689.36	2,367,616.17	6,444,366.00	1,044,445.00	7,488,811.00
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)</b>		401,328.09	(510,410.00)	(109,081.91)	(733,788.70)	(74,576.00)	(710,456.70)	(365,816.00)	782,851.00	417,035.00
<b>D. OTHER FINANCING SOURCES / USES</b>										
1. Other Sources	8930-8979			-			-			-
2. Less: Other Uses	7630-7699			-			-			-
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	(510,410.00)	510,410.00	-			-	(148,848.00)	148,848.00	-
<b>4. TOTAL OTHER FINANCING SOURCES / USES</b>		(510,410.00)	510,410.00	-	-	-	-	(148,848.00)	148,848.00	-
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>		(109,081.91)	-	(109,081.91)	(733,788.70)	(74,576.00)	(710,456.70)	(514,664.00)	931,699.00	417,035.00
<b>F. FUND BALANCE, RESERVES</b>										
1. Beginning Fund Balance										
a. As of July 1	9791	8,163,856.90	-	8,163,856.90	7,580,520.47	153,255.32	7,733,775.79	7,580,520.47	153,255.32	7,733,775.79
b. Adjustments to Beginning Balance	9793, 9795			-			-			-
c. Adjusted Beginning Balance		8,163,856.90	-	8,163,856.90	7,580,520.47	153,255.32	7,733,775.79	7,580,520.47	153,255.32	7,733,775.79
2. Ending Fund Balance, June 30 (E + F.1.c.)		8,054,774.99	-	8,054,774.99	6,846,731.77	78,679.32	7,023,319.09	7,065,856.47	1,084,954.32	8,150,810.79
Components of Ending Fund Balance :										
a. Nonspendable										
Revolving Cash (equals object 9130)	9711	475,000.00						493,572.00		
Stores (equals object 9320)	9712									
Prepaid Expenditures (equals object 9330)	9713									
All Others	9719	270,000.00						270,000.00		
b Restricted	9740		3,180,594.59						1,084,954.32	
c. Committed										
Stabilization Arrangements	9750									
Other Commitments	9760									
d. Assigned										
Other Assignments	9780	265,000.00						265,000.00		
e Unassigned/Unappropriated										
Reserve for Economic Uncertainties	9789	475,000.00						475,000.00		
Unassigned/Unappropriated Amount	9790	6,569,774.99	(3,180,594.59)	3,389,180.40	6,846,731.77	78,679.32	6,925,411.09	5,562,284.47	-	5,562,284.47

**CHARTER SCHOOL**  
**INTERIM FINANCIAL REPORT - ALTERNATIVE FORM**  
**First Interim Report - Summary**

Charter School Name: Chico Country Day School  
(continued)  
CDS #: 04-61424-6113773  
Charter Approving Entity: Chico Unified School District  
County: Butte  
Charter #: 112  
Fiscal Year: 2022/23

					1st Interim vs. Adopted Budget Increase (Decrease)	
Description	Object Code	7/1 Adopted Budget (X)	Actuals thru 10/31 (Y)	1st Interim Budget (Z)	\$ Difference (Z) vs. (X)	% Change (Z) vs. (X)
<b>A. REVENUES</b>						
1. LCFF/Revenue Limit Sources						
State Aid - Current Year	8011	2,450,294.00	504,179.00	2,629,697.00	179,403.00	7.32%
Education Protection Account State Aid - Current Year	8012	1,367,953.00	361,754.00	1,457,132.00	89,179.00	6.52%
State Aid - Prior Years	8019	-	-	(6,661.00)	(6,661.00)	New
Transfers to Charter Schools Funding in Lieu of Property Taxes	8096	1,431,996.00	408,071.00	1,418,912.00	(13,084.00)	-0.91%
Other LCFF Transfers	8091, 8097	-	-	-	-	
Total, LCFF Sources		5,250,243.00	1,274,004.00	5,499,080.00	248,837.00	4.74%
2. Federal Revenues						
Every Student Succeeds Act (Title I-V)	8290	-	-	64,727.00	64,727.00	New
Special Education - Federal	8181, 8182	71,250.00	-	79,858.00	8,608.00	12.08%
Child Nutrition - Federal	8220	-	-	-	-	
Donated Food Commodities	8221	-	-	-	-	
Other Federal Revenues	8110, 8260-8299	68,100.00	106,356.00	336,908.00	268,808.00	394.73%
Total, Federal Revenues		139,350.00	106,356.00	481,493.00	342,143.00	245.53%
3. Other State Revenues						
Special Education - State	StateRevSE	429,793.00	21,298.00	356,690.00	(73,103.00)	-17.01%
All Other State Revenues	StateRevAO	265,000.00	157,593.47	1,078,482.00	813,482.00	306.97%
Total, Other State Revenues		694,793.00	178,891.47	1,435,172.00	740,379.00	106.56%
4. Other Local Revenues						
All Other Local Revenues	LocalRevAO	325,000.00	97,908.00	490,101.00	165,101.00	50.80%
Total, Local Revenues		325,000.00	97,908.00	490,101.00	165,101.00	50.80%
5. TOTAL REVENUES		6,409,386.00	1,657,159.47	7,905,846.00	1,496,460.00	23.35%
<b>B. EXPENDITURES</b>						
1. Certificated Salaries						
Certificated Teachers' Salaries	1100	1,870,000.00	757,823.29	2,188,895.00	318,895.00	17.05%
Certificated Pupil Support Salaries	1200	222,000.00	116,583.26	337,925.00	115,925.00	52.22%
Certificated Supervisors' and Administrators' Salaries	1300	333,000.00	145,399.87	419,315.00	86,315.00	25.92%
Other Certificated Salaries	1900	-	-	-	-	
Total, Certificated Salaries		2,425,000.00	1,019,806.42	2,946,135.00	521,135.00	21.49%
2. Non-certificated Salaries						
Non-certificated Instructional Aides' Salaries	2100	445,000.00	139,627.23	526,132.00	81,132.00	18.23%
Non-certificated Support Salaries	2200	130,000.00	50,885.54	154,967.00	24,967.00	19.21%
Non-certificated Supervisors' and Administrators' Sal.	2300	280,000.00	92,628.75	285,648.00	5,648.00	2.02%
Clerical and Office Salaries	2400	280,000.00	114,108.42	328,437.00	48,437.00	17.30%
Other Non-certificated Salaries	2900	48,000.00	10,348.60	64,208.00	16,208.00	33.77%
Total, Non-certificated Salaries		1,183,000.00	407,598.54	1,359,392.00	176,392.00	14.91%
3. Employee Benefits						
STRS	3101-3102	436,749.00	167,610.47	529,237.00	92,488.00	21.18%
PERS	3201-3202	240,000.00	69,794.61	270,851.00	30,851.00	12.85%
OASDI / Medicare / Alternative	3301-3302	133,000.00	44,264.81	142,504.00	9,504.00	7.15%
Health and Welfare Benefits	3401-3402	510,000.00	159,545.82	574,682.00	64,682.00	12.68%
Unemployment Insurance	3501-3502	21,000.00	3,055.76	18,487.00	(2,513.00)	-11.97%
Workers' Compensation Insurance	3601-3602	37,000.00	-	31,295.00	(5,705.00)	-15.42%
OPEB, Allocated	3701-3702	-	-	-	-	
OPEB, Active Employees	3751-3752	-	-	-	-	
Other Employee Benefits	3901-3902	-	-	-	-	
Total, Employee Benefits		1,377,749.00	444,271.47	1,567,056.00	189,307.00	13.74%

<b>4. Books and Supplies</b>						
Approved Textbooks and Core Curricula Materials	4100	26,000.00	22,000.00	26,000.00	-	0.00%
Books and Other Reference Materials	4200	15,000.00	1,163.22	15,000.00	-	0.00%
Materials and Supplies	4300	167,000.00	49,831.28	200,341.00	33,341.00	19.96%
Noncapitalized Equipment	4400	40,000.00	7,358.47	35,929.00	(4,071.00)	-10.18%
Food	4700	13,000.00	756.46	-	(13,000.00)	(100%)
Total, Books and Supplies		261,000.00	81,109.43	277,270.00	16,270.00	6.23%
<b>5. Services and Other Operating Expenditures</b>						
Subagreements for Services	5100	-	-	-	-	
Travel and Conferences	5200	70,000.00	68,799.51	141,625.00	71,625.00	102.32%
Dues and Memberships	5300	12,500.00	10,736.75	12,500.00	-	0.00%
Insurance	5400	104,000.00	88,598.10	141,000.00	37,000.00	35.58%
Operations and Housekeeping Services	5500	125,000.00	34,152.27	125,000.00	-	0.00%
Rentals, Leases, Repairs, and Noncap. Improvements	5600	300,000.00	46,640.79	252,752.00	(47,248.00)	-15.75%
Transfers of Direct Costs	5700-5799	-	-	-	-	
Professional/Consulting Services and Operating Expend.	5800	345,000.00	162,499.47	350,862.00	5,862.00	1.70%
Communications	5900	18,000.00	3,403.42	18,000.00	-	0.00%
Total, Services and Other Operating Expenditures		974,500.00	414,830.31	1,041,739.00	67,239.00	6.90%
<b>6. Capital Outlay (Objects 6100-6170, 6200-6500 modified accrual basis only)</b>						
Land and Land Improvements	6100-6170	-	-	-	-	
Buildings and Improvements of Buildings	6200	-	-	-	-	
Books and Media for New School Libraries or Major Expansion of School Libraries	6300	-	-	-	-	
Equipment	6400	-	-	-	-	
Equipment Replacement	6500	-	-	-	-	
Depreciation Expense (for accrual basis only)	6900	233,000.00	-	233,000.00	-	0.00%
Total, Capital Outlay		233,000.00	-	233,000.00	-	0.00%
<b>7. Other Outgo</b>						
Tuition to Other Schools	7110-7143	-	-	-	-	
Transfers of Pass-through Revenues to Other LEAs	7211-7213	-	-	-	-	
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE	-	-	-	-	
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	-	-	-	-	
All Other Transfers	7281-7299	-	-	-	-	
Transfers of Indirect Costs	7300-7399	-	-	-	-	
Debt Service:						
Interest	7438	64,218.91	-	64,219.00	0.09	0.00%
Principal (for modified accrual basis only)	7439	-	-	-	-	
Total, Other Outgo		64,218.91	-	64,219.00	0.09	0.00%
<b>8. TOTAL EXPENDITURES</b>		6,518,467.91	2,367,616.17	7,488,811.00	970,343.09	14.89%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)</b>		(109,081.91)	(710,456.70)	417,035.00	526,116.91	-482.31%



<b>D. OTHER FINANCING SOURCES / USES</b>						
1. Other Sources	8930-8979	-	-	-	-	
2. Less: Other Uses	7630-7699	-	-	-	-	
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	-	-	-	-	
4. TOTAL OTHER FINANCING SOURCES / USES		-	-	-	-	
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>		(109,081.91)	(710,456.70)	417,035.00	526,116.91	-482.31%
<b>F. FUND BALANCE, RESERVES</b>						
1. Beginning Fund Balance						
a. As of July 1	9791	8,163,856.90	7,733,775.79	7,733,775.79	(430,081.11)	-5.27%
b. Adjustments/Restatements	9793, 9795	-	-	-	-	
c. Adjusted Beginning Fund Balance		8,163,856.90	7,733,775.79	7,733,775.79		
2. Ending Fund Balance, June 30 (E + F.1.c.)		8,054,774.99	7,023,319.09	8,150,810.79		
Components of Ending Fund Balance :						
a. Nonspendable						
Revolving Cash (equals object 9130)	9711	-	-	-	-	
Stores (equals object 9320)	9712	-	-	-	-	
Prepaid Expenditures (equals object 9330)	9713	-	-	-	-	
All Others	9719	-	-	-	-	
b. Restricted	9740	-	-	-	-	
c. Committed						
Stabilization Arrangements	9750	-	-	-	-	
Other Commitments	9760	-	-	-	-	
d. Assigned						
Other Assignments	9780	-	-	-	-	
e. Unassigned/Unappropriated						
Reserve for Economic Uncertainties	9789	-	-	-	-	
Unassigned/Unappropriated Amount	9790	3,389,180.40	6,925,411.09	5,562,284.47	2,173,104.07	64.12%

**CHARTER SCHOOL  
MULTI-YEAR PROJECTION - ALTERNATIVE FORM  
First Interim Report - MYP**

Charter School Name: Chico Country Day School  
(continued) \_\_\_\_\_  
CDS #: 04-61424-6113773  
Charter Approving Entity: Chico Unified School District  
County: Butte  
Charter #: 112  
Fiscal Year: 2022/23

This charter school uses the following basis of accounting:

- ☒ **Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)  
☐ **Modified Accrual Basis** (Applicable Capital Outlay / Debt Service / Fund Balance objects are 6100-6170, 6200-6500, 7438, 7439 and 9711-9789)

Description	Object Code	FY 2022/23			Totals for 2023/24	Totals for 2024/25
		Unrestricted	Restricted	Total		
A. REVENUES						
1. LCFF Sources						
State Aid - Current Year	8011	2,629,697.00	0.00	2,629,697.00	4,491,715.00	4,731,872.00
Education Protection Account State Aid - Current Year	8012	1,457,132.00	0.00	1,457,132.00		
State Aid - Prior Years	8019	(6,661.00)	0.00	(6,661.00)		
Transfers of Charter Schools in Lieu of Property Taxes	8096	1,418,912.00	0.00	1,418,912.00	1,418,912.00	1,418,912.00
Other LCFF Transfers	8091, 8097	0.00	0.00	0.00		
Total, LCFF Sources		5,499,080.00	0.00	5,499,080.00	5,910,627.00	6,150,784.00
2. Federal Revenues						
Every Student Succeeds Act (Title I - V)	8290	0.00	64,727.00	64,727.00	64,727.00	64,727.00
Special Education - Federal	8181, 8182	0.00	79,858.00	79,858.00	79,858.00	79,858.00
Child Nutrition - Federal	8220	0.00	0.00	0.00		
Donated Food Commodities	8221	0.00	0.00	0.00		
Other Federal Revenues	8110, 8260-8299	0.00	336,908.00	336,908.00	0.00	0.00
Total, Federal Revenues		0.00	481,493.00	481,493.00	144,585.00	144,585.00
3. Other State Revenues						
Special Education - State	StateRevSE	0.00	356,690.00	356,690.00	380,000.00	382,000.00
All Other State Revenues	StateRevAO	89,369.00	989,113.00	1,078,482.00	202,000.00	205,000.00
Total, Other State Revenues		89,369.00	1,345,803.00	1,435,172.00	582,000.00	587,000.00
4. Other Local Revenues						
All Other Local Revenues	LocalRevAO	490,101.00	0.00	490,101.00	350,000.00	350,000.00
Total, Local Revenues		490,101.00	0.00	490,101.00	350,000.00	350,000.00
5. TOTAL REVENUES						
		6,078,550.00	1,827,296.00	7,905,846.00	6,987,212.00	7,232,369.00
B. EXPENDITURES						
1. Certificated Salaries						
Certificated Teachers' Salaries	1100	2,055,249.00	133,646.00	2,188,895.00	2,276,450.80	2,367,508.83
Certificated Pupil Support Salaries	1200	152,514.00	185,411.00	337,925.00	351,442.00	365,499.68
Certificated Supervisors' and Administrators' Salaries	1300	300,048.00	119,267.00	419,315.00	436,087.60	453,531.10
Other Certificated Salaries	1900	0.00	0.00	0.00	-	0.00
Total, Certificated Salaries		2,507,811.00	438,324.00	2,946,135.00	3,063,980.40	3,186,539.62
2. Non-certificated Salaries						
Non-certificated Instructional Aides' Salaries	2100	413,102.00	113,030.00	526,132.00	547,177.28	569,064.37
Non-certificated Support Salaries	2200	154,967.00	0.00	154,967.00	161,165.68	167,612.31
Non-certificated Supervisors' and Administrators' Sal.	2300	250,825.00	34,823.00	285,648.00	297,073.92	308,956.88
Clerical and Office Salaries	2400	300,872.00	27,565.00	328,437.00	341,574.48	355,237.46
Other Non-certificated Salaries	2900	60,608.00	3,600.00	64,208.00	66,776.32	69,447.37
Total, Non-certificated Salaries		1,180,374.00	179,018.00	1,359,392.00	1,413,767.68	1,470,318.39

Description	Object Code	FY 2022/23			Totals for 2023/24	Totals for 2024/25
		Unrestricted	Restricted	Total		
<b>3. Employee Benefits</b>						
STRS	3101-3102	449,945.00	79,292.00	529,237.00	545,114.11	561,467.53
PERS	3201-3202	239,547.00	31,304.00	270,851.00	278,976.53	287,345.83
OASDI / Medicare / Alternative	3301-3302	123,595.00	18,909.00	142,504.00	146,779.12	151,182.49
Health and Welfare Benefits	3401-3402	504,876.00	69,806.00	574,682.00	632,150.20	695,365.22
Unemployment Insurance	3501-3502	15,772.00	2,715.00	18,487.00	19,041.61	19,612.86
Workers' Compensation Insurance	3601-3602	31,295.00	0.00	31,295.00	32,233.85	33,200.87
OPEB, Allocated	3701-3702	0.00	0.00	0.00		
OPEB, Active Employees	3751-3752	0.00	0.00	0.00		
Other Employee Benefits	3901-3902	0.00	0.00	0.00		
Total, Employee Benefits		1,365,030.00	202,026.00	1,567,056.00	1,654,295.42	1,748,174.80
<b>4. Books and Supplies</b>						
Approved Textbooks and Core Curricula Materials	4100	25,000.00	1,000.00	26,000.00	25,000.00	25,000.00
Books and Other Reference Materials	4200	14,000.00	1,000.00	15,000.00	10,000.00	10,000.00
Materials and Supplies	4300	164,678.00	35,663.00	200,341.00	150,000.00	150,000.00
Noncapitalized Equipment	4400	13,929.00	22,000.00	35,929.00	45,000.00	45,000.00
Food	4700	0.00	0.00	0.00	1,000.00	1,000.00
Total, Books and Supplies		217,607.00	59,663.00	277,270.00	231,000.00	231,000.00
<b>5. Services and Other Operating Expenditures</b>						
Subagreements for Services	5100	0.00	0.00	0.00		
Travel and Conferences	5200	42,025.00	99,600.00	141,625.00	100,000.00	100,000.00
Dues and Memberships	5300	12,000.00	500.00	12,500.00	12,500.00	12,500.00
Insurance	5400	137,000.00	4,000.00	141,000.00	150,000.00	150,000.00
Operations and Housekeeping Services	5500	125,000.00	0.00	125,000.00	100,000.00	100,000.00
Rentals, Leases, Repairs, and Noncap. Improvements	5600	248,552.00	4,200.00	252,752.00	340,000.00	340,000.00
Transfers of Direct Costs	5700-5799	(614.00)	614.00	0.00	0.00	0.00
Professional/Consulting Services and Operating Expend.	5800	295,362.00	55,500.00	350,862.00	250,000.00	250,000.00
Communications	5900	17,000.00	1,000.00	18,000.00	37,000.00	38,000.00
Total, Services and Other Operating Expenditures		876,325.00	165,414.00	1,041,739.00	989,500.00	990,500.00
<b>6. Capital Outlay (Obj. 6100-6170, 6200-6500 for mod. accr. basis)</b>						
Land and Land Improvements	6100-6170	0.00	0.00	0.00		
Buildings and Improvements of Buildings	6200	0.00	0.00	0.00		
Books and Media for New School Libraries or Major Expansion of School Libraries	6300	0.00	0.00	0.00		
Equipment	6400	0.00	0.00	0.00		
Equipment Replacement	6500	0.00	0.00	0.00		
Depreciation Expense (for accrual basis only)	6900	233,000.00	0.00	233,000.00	235,000.00	235,000.00
Total, Capital Outlay		233,000.00	0.00	233,000.00	235,000.00	235,000.00
<b>7. Other Outgo</b>						
Tuition to Other Schools	7110-7143	0.00	0.00	0.00		
Transfers of Pass-through Revenues to Other LEAs	7211-7213	0.00	0.00	0.00		
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE	0.00	0.00	0.00		
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	0.00	0.00	0.00		
All Other Transfers	7280-7299	0.00	0.00	0.00		
Transfers of Indirect Costs	7300-7399	0.00	0.00	0.00		
Debt Service:						
Interest	7438	64,219.00	0.00	64,219.00	64,218.91	61,766.53
Principal (for modified accrual basis only)	7439	0.00	0.00	0.00		
Total, Other Outgo		64,219.00	0.00	64,219.00	64,218.91	61,766.53
<b>8. TOTAL EXPENDITURES</b>		6,444,366.00	1,044,445.00	7,488,811.00	7,651,762.41	7,923,299.33
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)</b>		(365,816.00)	782,851.00	417,035.00	(664,550.41)	(690,930.33)

Description	Object Code	FY 2022/23			Totals for 2023/24	Totals for 2024/25
		Unrestricted	Restricted	Total		
<b>D. OTHER FINANCING SOURCES / USES</b>						
1. Other Sources	8930-8979	0.00	0.00	0.00		
2. Less: Other Uses	7630-7699	0.00	0.00	0.00		
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	(148,848.00)	148,848.00	0.00	0.00	0.00
4. TOTAL OTHER FINANCING SOURCES / USES		(148,848.00)	148,848.00	0.00	0.00	0.00
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>		(514,664.00)	931,699.00	417,035.00	(664,550.41)	(690,930.33)
<b>F. FUND BALANCE, RESERVES</b>						
1. Beginning Fund Balance						
a. As of July 1	9791	7,580,520.47	153,255.32	7,733,775.79	8,150,810.79	7,486,260.38
b. Adjustments/Restatements	9793, 9795	0.00	0.00	0.00		
c. Adjusted Beginning Balance		7,580,520.47	153,255.32	7,733,775.79	8,150,810.79	7,486,260.38
2. Ending Fund Balance, June 30 (E + F.1.c.)		7,065,856.47	1,084,954.32	8,150,810.79	7,486,260.38	6,795,330.05
Components of Ending Fund Balance:						
a. Nonspendable						
Revolving Cash (equals object 9130)	9711	493,572.00	0.00	493,572.00	475,000.00	475,000.00
Stores (equals object 9320)	9712	0.00	0.00	0.00		
Prepaid Expenditures (equals object 9330)	9713	0.00	0.00	0.00		
All Others	9719	270,000.00	0.00	270,000.00	270,000.00	270,000.00
b. Restricted	9740		1,084,954.32	1,084,954.32		
c. Committed						
Stabilization Arrangements	9750	0.00	0.00	0.00		
Other Commitments	9760	0.00	0.00	0.00	0.00	0.00
d. Assigned						
Other Assignments	9780	265,000.00	0.00	265,000.00	265,000.00	265,000.00
e. Unassigned/Unappropriated						
Reserve for Economic Uncertainties	9789	475,000.00	0.00	475,000.00	475,000.00	475,000.00
Unassigned/Unappropriated Amount	9790	5,562,284.47	0.00	5,562,284.47	6,001,260.38	5,310,330.05

**Consideration of MOU with CARD for ELO-P**  
**Regular Meeting 12/7/22**  
**Agenda Item 6.3**

**Background:** Chico Country Day School has received ELO-P (Expanded Learning Opportunity Program) funding and Learning Recovery Grant funding. We have utilized ELO-P funding to host a summer enrichment program the past two summers. Legislation, noted below, requires offering 30 additional non-school days of extended learning time. This year will be the first audited year of the offerings; CCDS was offering 20 additional instructional days the past two summers. The program is available for students in grades Kindergarten, and 1st-6th inclusive. We have had positive feedback about the program and what we've been able to offer families.

Consistent staffing has been very challenging for the summer program and we have been unable to offer a winter and spring break intercessions in order to fulfill the 30 day requirement. We have utilized our current staff who are working far beyond their contracted days and have a wider concern about burn-out, especially with the need to increase from 20 days to 30. We do not have the staffing to properly continue this program.

**Legislative Background:**

**46120.** (a) (1) *It is the intent of the Legislature that all local educational agencies offer all unduplicated pupils in classroom-based instructional programs access to comprehensive after school and intersessional expanded learning opportunities.*

- no less than nine hours of combined instructional time, recess, meals, and expanded learning opportunities per instructional day
- For at least 30 non-school days, inclusive of extended school year days

**Proposal:** CARD has been offering summer, winter, and spring break programming, in compliance with the ELO-P requirements. Several smaller charter schools are contracting with CARD in order to offer additional learning opportunities for students. Chico Country Day School has been in contact with CARD to establish a similar MOU which would allow us to pay for our students who sign up for the ELO-P full-day offerings. Chico Country Day School would have a unique sign-up link to share with our families and we would be invoiced to pay for our students who sign up for the programs.

CCDS will not plan to offer a summer enrichment program on our own campus and would contract with CARD to provide the extended learning time at no cost to our families. Students in kindergarten, and grades 1 to 6 inclusive, are eligible for this program.

**Budget Impact:** Most CARD ELO-P programs have an average cost of \$250 per week. We had approximately 70 CCDS students attend our summer enrichment offerings over the past two summers. We will promote this program and sign-ups for all CCDS families, with an increased effort toward unduplicated families. We have \$100,000 in ELO-P and can supplement additional costs with the Learning Recovery grant funding if needed.

**Recommendation:** CCDS Staff Recommend entering into an MOU with CARD for Extended Learning Opportunities over the winter, spring, and summer breaks.

## **Memorandum of Understanding**

### **between**

Chico Area Recreation and Park District (CARD)

and

Chico Country Day School (CCDS)

This Memorandum of Understanding (MOU) sets forth the terms and understanding between CARD and CCDS to provide the opportunity for CCDS students to attend CARD camps at no cost to the families of eligible students.

### **Purpose**

CARD and CCDS seek to create a partnership, memorialized through this MOU, to provide high-quality camp programs to all eligible CCDS students.

CCDS will be billed for camps the CCDS students register for, regardless of their attendance. The refund request process will be consistent with the current CARD refund policy.

The MOU will be accomplished by undertaking the following steps:

- CARD will create a registration link for CCDS families.
- CCDS will email the registration link to their eligible families.
- Families may register online using a provided link or in person.
- At the end of each month, CARD will bill CCDS for the students who registered for CARD camps.

### **Eligible Programs**

Wintertime Delight- December 2022 and January 2023

Spring Break Camp- March 2023

Summer Camps- June, July, and August 2023

### **Enrollment Guidelines**

CCDS students may sign up for a maximum of one camp per week. Only full-day camps are eligible for this program.

### **Billing and Reporting**

CARD will provide a detailed invoice at the end of January, March, June, July, and August 2023, with a standard Net 30 payment term. The invoice will include weekly camp fees and reflect transaction fees being split between CARD and CCDS.

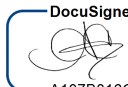
### **Duration**

This MOU is at will and may be modified by mutual consent of authorized officials from CARD and CCDS. This MOU shall become effective upon signature by the authorized officials from CARD and CCDS and will remain in effect until modified or terminated by any one of the partners by mutual consent. Without mutual agreement by the authorized officials from CARD or CCDS, this MOU shall end on September 30, 2023.

### **Contact Information**

Melissa Pasquale, Recreation Supervisor  
Chico Area Recreation and Park District  
545 Vallombrosa Avenue, Chico, CA 95926  
530-895-4711

Wendy Fairon, CEO  
Claudia Trout, Director of Student Affairs  
Chico Country Day School  
102 W 11<sup>th</sup> Street, Chico, CA 95928  
530-895-2650  
wfairon@chicocountryday.org  
ctrout@chicocountryday.org

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A407B016C9D6436...

Date: 11/15/2022

Annabel Grimm, CARD General Manager

Date:

Wendy Fairon, CEO

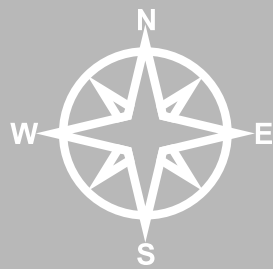


# The Graduate Profile



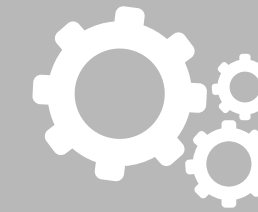
## COMMUNITY

Community-minded learners listen and respond respectfully and empathetically. They collaborate with others to build trust and solve conflicts, and make positive contributions to discussions.



## INTEGRITY

Confident learners lead with integrity by acknowledging, embracing, and encouraging the diverse strengths of others.



## CREATIVITY

Creative learners use their uniqueness to their advantage. They are innovators, generating new ideas, taking risks to find solutions to problems.



## CURIOSITY

Curious learners are inspired by a lifelong desire to ask questions, explore changing circumstances, identify alternate interpretations, and discover innovative approaches.



## ADVOCACY

Compassionate and informed learners use their perspectives, positions, and privileges to advocate for inclusive and intercultural understanding, acceptance, safety, and belonging.