



AGENDA

BOARD OF DIRECTORS OUTREACH SUB-COMMITTEE SPECIAL MEETING

October 22, 2019 3:00pm

CSU, Chico Bell Memorial Union (BMU) – Room 209
West 2nd Street, Chico, CA 95928

Mission Statement

Chico Country Day School provides a safe, joyful environment where all learners are inspired to achieve their personal best.

2019-20 CCDS Board Outreach Sub-Committee Members:

Michele Mittman
Jamie Clyde
Thang Ho
Wendy Fairon
Tyson Anderson

- 1. CALL TO ORDER & ROLL CALL (3:00pm)**
- 2. SPECIAL SESSION**
 - 2.1 Approval of Minutes from 10/08/19
 - 2.1 Approval of Special Agenda
- 3. SPECIAL AGENDA ITEMS**
 - 3.1 Kindergarten Faire update
 - 3.2 Outreach Coordinator Job Description
 - 3.3 Additional Outreach Ideas
 - 3.4 Plan of action items for next meeting
- 4. ADJOURNMENT:** Adjourn; Next Meeting TBD

Information, Procedures and Conduct of CCDS Board Meetings:

Student Participation:

At the discretion of the Board Chair, students may be given priority to address items to the Board

Public input on specific agenda items and those items not on the agenda:

The CCDS Board of Directors welcomes and encourages public comments. Any person of the public desiring to speak shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board Chair. In the case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item. Each person who addresses the Board must be first recognized by the presiding officer and give his or her name. Comments must be directed to the Board as a whole and not to individual board members or employees. The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. Items brought forth at this part of the meeting may be referred to the Administration or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.

Special Needs: If you have special needs because of a disability or you require assistance or auxiliary aids to participate in the meeting, please contact the CCDS office at 530.895.2650. CCDS will attempt to accommodate your disability.

Copies of Agendas and Related Materials: Materials are available at the meeting, on the website at www.chicocountryday.org, or in the Main office prior to the meeting @ 102 W. 11th Street, Chico, CA 95928.



Minutes

CCDS Subcommittee of the Board, Diversity and Outreach

Date: October 8, 2019

Time: 3:00pm

Location: CSU, Chico BMU 208

1. CALL TO ORDER & ROLL CALL: Ho called meeting to order at 3:00pm. Attendees: Thang Ho, Michele Mittman, Jamie Clyde, Wendy Fairon, Tyson Anderson

2. SPECIAL SESSION

2.1 **Approval of Special Agenda** – Ho/Mittman to approve. All in favor: Clyde, Fairon, Anderson, Ho, Mittman (5-0).

2.2 **Kindergarten Faire Update** - 8 schools will be participating, location is the CARD center, date is Nov 12th from 5-7pm. CCDS Team is working on graphics, signage. Ho will bring a translator to help as needed on the night of the event.

2.3 **Outreach Coordinator Job Description** - Mitman shared a job description for an outreach coordinator.

2.4 **Prioritization of objectives from Outreach Plan** - Priorities set: create a Kindergarten Faire for local charter schools to attend, develop a job description for the Outreach Coordinator, continue to investigate outreach options with the goal of increased diversity.

2.5 **Plan of action items for next meeting** - Further review of job description, meet with Kindergarten teachers in regards to the K Faire planning

3. ADJOURNMENT: Ho adjourned at 4:00pm; Next meeting TBD