



Volunteering at CCDS

Volunteering at CCDS is an excellent way to be involved in the education of your child in a way that also benefits the operation of the school. Volunteers can do a range of work from preparing homework packets to driving on field trips to running stations in the primary grades. Individual classroom teachers determine their need for support from volunteers. Below you will find our volunteer requirements and directions for receiving all volunteer forms.

What do I need to work in the classroom?

1. Signed Affidavit which certifies that you have not been charged with or convicted of a violent or serious felony crimes as defined in CA ED. Code 45222.1
2. Negative test for tuberculosis within the past four years. Certificate must be on file in the school office. If you need to have a skin test completed, we recommend *Paramex Screening Services* - please visit their [website](#) for more information. A TB Test must be renewed every four years. Individuals may qualify to complete a [TB Risk Assessment Form](#) instead of a TB skin test. This form must be completed by a healthcare provider - please work with your provider to see if this is an option for you.
3. Statement of Confidentiality must be reviewed and signed.
4. Proof of COVID-19 vaccination

What do I need to chaperone on a field trip?

All of the requirements for working in the classroom PLUS:

1. Chaperones must be at least 18 years old and must be cleared through the Department of Justice Live Scan. The Live Scan is a one-time event and is not transferable from other agencies — for as long as your child is enrolled at CCDS or the CCDS Preschool. Please visit these websites for local Live Scan services: [Blue Oak Mobile Live Scan](#), [Advantage Mobile Live Scan](#), [Capital Live Scan](#), or the [UPS Store on Mangrove Avenue](#).
2. A completed Chaperone Field Trip Participation Form per field trip. This will be handed out by your child's teacher.

What do I need to drive on a field trip?

All of the requirements for working in the classroom PLUS:

1. Volunteers must be 21 years old or over and possess a valid California Driver's License.
2. A complete Volunteer Driver Form, which will include a copy of your driver's license and a copy of your current insurance policy declaration page.
3. Study Trip Procedures Form must be reviewed and signed